



**BOARD OF EDUCATION Regular Board Meeting**

**03/05/2020 07:00 PM**

Board Room

819 West Iowa Avenue, Sunnyvale, CA 94086

Printed : 2/27/2020 5:03 PM PST

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**Our Mission**

Sunnyvale School District provides every student with a strong foundation of academic, behavioral, and social-emotional skills to prepare them for success in a diverse, challenging, and changing world.

- *Agenda materials are available online and in the Superintendent's Office upon request.*
- *Individuals requiring special accommodations should contact the Superintendent's Office at least two working days before the meeting date.*



Printed : 2/27/2020 5:03 PM PST



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**1. OPENING OF MEETING BY BOARD PRESIDENT**

- A. Pledge of Allegiance

**2. APPROVAL OF AGENDA**

**3. APPROVAL OF MINUTES**

- A. Regular board meeting of February 6, 2020 
- B. Special board development meeting of February 13, 2020 

**4. COMMENTS FROM THE BOARD AND SUPERINTENDENT**

**5. COMMENTS FROM THE PUBLIC**





**6. COMMENTS FROM THE SUNNYVALE EDUCATION ASSOCIATION**

**7. COMMENTS FROM THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION**


**8. PRESENTATIONS**


- A. Vargas Elementary School 


**9. REVIEW AND ACTION**

- A. 2019-2020 Second Interim Fiscal Solvency Report 
- B. Acceptance and Award of Bid – MOT Yard Improvements
- C. Acceptance and Award of Bid – New Classroom Building at Cherry Chase Elementary School
- D. PUBLIC HEARING – Approval of Resolution No. 20-13 Authorizing the Conveyance of Dedication of a Public Utility Easement to Pacific Gas and Electric Company 
- E. Revised Board Policies - Student Enrollment and School Attendance Boundaries 
- F. 2020 California School Boards Association (CSBA) Delegation Assembly Election Vote 
- G. Approval of Increase in Board Member Compensation

**10. CONSENT AGENDA ITEMS**

- A. Approval of Personnel Assignment Order 19-15 
- B. Approval of Consultant Contracts (A. Clarke, S. Elarde, W. Clifton, J. Chang, L. Gaynon, M. Clapies, E.

Talley) 

C. Approval of General Contractor Agreements (Santa Cruz/Silicon Valley New Teacher Project, Department of Health Care Services, Fun Services) 

D. Approval of Out-of-State Travel

E. Acceptance of Donations to the District

**11. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

**12. ADJOURN TO CLOSED SESSION**

**13. RECONVENE TO OPEN SESSION**

A. Report From Closed Session

**14. REVIEW AND ACTION**

A. Action on Recommendation from Expulsion Hearing

**15. FUTURE MEETINGS/ADJOURNMENT**



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**1. OPENING OF MEETING BY BOARD PRESIDENT**

**Quick Summary / Abstract**

The Board President shall announce that a recording is being made at the direction of the Board and that the recording may capture sounds of those attending the meeting.

Created on 2/11/2020 at 1:05 PM PST by Annalee Wee  
Last Modified on 2/11/2020 at 1:05 PM PST by Annalee Wee



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**1. A. Pledge of Allegiance**

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**2. APPROVAL OF AGENDA**

**Quick Summary / Abstract**

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Board Action \_\_\_\_\_

**Recommendation**

Approval of the agenda as presented

Created on 2/11/2020 at 1:05 PM PST by Annalee Wee  
Last Modified on 2/11/2020 at 1:05 PM PST by Annalee Wee



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**3. APPROVAL OF MINUTES**

**Quick Summary / Abstract**

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Board Action \_\_\_\_\_

**Recommendation**

Approval of the minutes as listed

Created on 2/11/2020 at 1:05 PM PST by Annalee Wee  
Last Modified on 2/11/2020 at 1:05 PM PST by Annalee Wee



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819 West Iowa Avenue, Sunnyvale, CA 94086

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**3. A. Regular board meeting of February 6, 2020** 

**Supporting Documents**

[Board Minutes 020620.pdf](#)

Created on 2/11/2020 at 1:06 PM PST by Annalee Wee  
Last Modified on 2/25/2020 at 6:27 PM PST by Annalee Wee





**Meeting Minutes**

**Printed : 2/25/2020 6:15 PM PST**

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**Our Mission**

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**Attendees**

**Voting Members**

Jeff Arnett, Board Member

Michelle Maginot, Board Member

Reid Myers, Board Member

Nancy Newkirk, Board Member

Bridget Watson, Board Member

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**1. OPENING OF MEETING BY BOARD PRESIDENT**

Board President Michelle Maginot called the meeting to order at 7:00 p.m. She announced that the meeting is being recorded and that the recording may capture sounds of those attending the meeting.

A. Pledge of Allegiance

**2. APPROVAL OF AGENDA**

Motion: Approve the agenda as presented

Motion made by: Reid Myers

Motion seconded by: Nancy Newkirk

Voting:

Jeff Arnett - Yes

Michelle Maginot - Yes

Reid Myers - Yes

Nancy Newkirk - Yes

Bridget Watson - Yes

**3. APPROVAL OF MINUTES**

Motion: Approval of the minutes as listed

Motion made by: Bridget Watson

Motion seconded by: Nancy Newkirk

Voting:

Jeff Arnett - Yes

Michelle Maginot - Yes

Reid Myers - Yes

Nancy Newkirk - Yes

Bridget Watson - Yes

- A. Special board meeting of January 9, 2020
- B. Regular Board Meeting of January 9, 2020
- C. Special board development meeting of January 21, 2020

#### **4. COMMENTS FROM THE BOARD AND SUPERINTENDENT**

Jeffrey Arnett:

- Attended Rotary Club's Crab Feed fundraiser
- Participated in Sunnyvale Middle School's Rubio's fundraiser

Nancy Newkirk:

- Participated in the Equity Network's Equity Walk
- Volunteered at the Rotary Club's Crab Feed fundraiser
- Participated in the 2020 Stakeholders' Lyceum

Bridget Watson:

- Attended Governor Newsom's budget update at the Santa Clara County Office of Education (SCCOE)
- Volunteered at Sunnyvale Middle School (SMS)
- Worked on garnering support for SMS staff appreciation days
- Participated in the Equity Walk in Sacramento
- Attended the Parent Ed hosted screening on digital safety at SMS
- Met with Isabel Jubes regarding running for the school district board
- Volunteered at the Cherry Chase reading groups
- Attended the 2020 Stakeholders' Lyceum

Reid Myers:

- Attended the SCCSBA meeting where SCCOE Superintendent Mary Ann Dewan presented
- Worked on the Sunnyvale Education Foundation (SEF) mixer to be held on 3/26 at Barrel 19 Bar & Bistro
- Met with SMS teacher, Charles Ancheta, regarding providing music for the SEF mixer
- Attended Cindy Chavez's presentation on public safety and justice
- Participated in the CSBA Annual Education Conference planning committee meeting in Sacramento
- Attended the Challenge Team meeting
- Attended the 2020 Stakeholders' Lyceum
- Attended the SEF meeting

Michelle Maginot:

- Shared that she had been traveling with family and friends
- Attended Vargas Elementary School's Science Fair
- Worked with county youth group
- Volunteered at Ellis Elementary School

- Attended the 2020 Stakeholders' Lyceum; thanked Lyceum team and Annalee Wee for organizing the event

Dr. Benjamin Picard, Superintendent:

- Thanked the administrative team and others who contributed to the success of the 2020 Stakeholders' Lyceum
- Shared that Dr. Tasha Dean will be recognized on March 11 by the California Association of African American Superintendents and Administrators (CAAASA) and the Association of California School Administrators (ACSA) for her accomplishments as an education leader and her outstanding contributions in the educational success of children in California
- Shared that both Vargas and Bishop Elementary Schools are recipients of the Glenn W. Hoffmann Award
- Shared that Lyceum draft equity statements from various stakeholders will be part of the agenda on March 5 where the Board will draft the district equity statement and discuss short- and long-term equity action plans

Mala Ahuja, Assistant Superintendent:

- Shared that Dr. Benjamin Picard will be recognized by ACSA on May 8 as Superintendent of the Year

## **5. COMMENTS FROM THE PUBLIC**

No comments

## **6. COMMENTS FROM THE SUNNYVALE EDUCATION ASSOCIATION**

No comments

## **7. COMMENTS FROM THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION**

No comments

## **8. PRESENTATIONS**

### **A. Sunnyvale Middle School**

Principal Shamar Edwards shared academic assessment data which informed the Sunnyvale Middle School staff where efforts need to be focused to further each student's educational well-being. She spoke of the school climate wherein a culture of respect, making right choices, taking responsibility, and being kind is something towards which everyone strives. Some of the tools that aid in this process are Positive Behavioral Interventions and Supports (PBIS) such as school agreements for common spaces and classrooms and classroom expectations; restorative practices such as building community, a progressive discipline process, mediations; community of support for students and parents comprised of campus assistants, social worker, and parent outreach coordinator; community building aids such as Parent Coffee Chats, weekly newsletter, Latino Parent Group, DELAC, multilingual families, and outreach to 5th grade families. Ms. Edwards also shared the school's multi-year focus and vision.

Student Elisa Floyd was recognized for mobilizing Sunnyvale Middle School's Zero Waste Campaign.

### **B. Enrollment Projections 2020-2024**

Jeremy Nishihara, Manager of Information Systems and Human Resources, spoke of how Sunnyvale School District analyzes a combination of enrollment history and projection data provided by a contracted demographer to create actionable data for staffing, facilities, and program/policy recommendations. Continued declining enrollment is projected for the District. Key factors in declining enrollment are current enrollment distribution through the grade level, declining births in the Sunnyvale zip codes, and low student generation rates from new housing. The District will carefully monitor staffing ratios over time, the placement of potential programs of choice (including Mandarin Immersion), school site room usage implications, North/South enrollment trends, enrollment policies/procedures given the modernization schedule, and the scope of modernization projects.

## 9. REVIEW AND DISCUSSION

### A. Revised Board Policies - Student Enrollment and School Attendance Boundaries

Subject to an annual review by staff, several board policies and administrative regulations pertaining to student enrollment and school attendance boundaries were assessed. Board Policy and Administrative Regulation 5116.1 - Intradistrict Open Enrollment were updated.

Mr. Nishihara was instructed to return both for Review and Action at the next regular board meeting.

## 10. REVIEW AND ACTION

### A. Resolution No. 20-11 Authorizing Technology Procurement Pursuant to Public Contract Code section 20118.2

Chief Operations Officer Rob Smiley stated that the Sunnyvale School District desires to purchase, configure, and implement voice over internet protocol (VOIP) system housing, services and related wiring and equipment ("Project").

Due to the highly specialized and unique nature of the technology, including, without limitation, telecommunications equipment, Public Contract Code section 20118.2 allows a school district to use a competitive negotiation process rather than a competitive bid process, so as to consider, a range of factors in addition to price in the award of technology contracts. In order to utilize Public Contract Code section 20118.2, the school district's governing board must find that the procurement qualifies under the statute and authorize the competitive negotiation process. The Project qualifies under the statute because it is not a contract for construction services and the procurement is not for a product that is available in substantial quantities to the general public.

Motion: Adopt Resolution No. 20-11 authorizing technology procurement pursuant to Public Contract Code section 20118.2

Roll call vote:

Motion made by: Reid Myers

Motion seconded by: Nancy Newkirk

Voting:

Jeff Arnett - Yes

Michelle Maginot - Yes

Reid Myers - Yes

Nancy Newkirk - Yes

Bridget Watson - Yes

B. Resolution No. 20-12 Intention to Dedicate a Public Utility Easement and Calling for a Public Hearing

Mr. Smiley stated that in order to support the EV buses that will soon be delivered to Sunnyvale School District, the electrical infrastructure at the Operations Yard will need to be upgraded in order to handle the increased demand. While applying for a service upgrade, District staff became aware of a grant, "PG&E's EV Fleet Electrification program". The Board of Education granted authority to participate in this program at its September 5, 2019 meeting.

Commonly, Sunnyvale School District would be responsible for all costs associated with an electrical service upgrade. Under this program, funding for engineering and all infrastructure materials and installation back of the meter will be done at no cost to Sunnyvale School District.

PG&E does require that an easement be granted to construct, reconstruct, install, inspect, maintain, replace, remove and use facilities for public utilities purposes.

The process to provide an easement requires action be taken at two separate meetings of the Board of Education. Resolution No. 20-12 will be the first step in this process. Should the Board of Education adopt Resolution No. 20-12 by a vote equal to or greater than a two-thirds majority, staff will proceed to the next step in this process. The adopted resolution will be posted in no less than 3 public places around the District and notice of the forthcoming public hearing will be posted as required by law.

Motion: Adopt Resolution No. 20-12 Intention to Dedicate a Public Utility Easement and Calling for a Public Hearing.

Roll call vote:

Motion made by: Nancy Newkirk

Motion seconded by: Jeff Arnett

Voting:

Jeff Arnett - Yes

Michelle Maginot - Yes

Reid Myers - Yes

Nancy Newkirk - Yes

Bridget Watson - Yes

C. Approval of Substitute Salary Schedules for Psychologist and Speech Language Pathologist

Dr. Michael Gallagher stated that with the passage of Assembly Bill 5, which took effect on January 1, 2020, the law now makes it much more difficult for employers to classify workers as independent contractors. Consequently, it is now not possible for the Sunnyvale School District to hire psychologists, speech language pathologists and other positions as contractors if the District already hires workers in those classifications as employees.

To address this challenge, a substitute salary schedule has been developed for the positions of psychologist and speech language pathologist. These schedules will allow the District to hire individuals in these classifications as substitute employees. As such, the employee will have rights they did not receive as contractors, such as earned sick leave and medical benefits if they work a prescribed number of days during a school year. Earning these benefits was an important impetus for the new law. Important as well is the District's ability to report earnings for these individuals into

the State Teacher Retirement System or the California Public Employees' Retirement System.

Motion: Approve the Substitute Salary Schedules for Psychologist and Speech Language Pathologist as written.

Motion made by: Nancy Newkirk

Motion seconded by: Reid Myers

Voting:

Jeff Arnett - Yes

Michelle Maginot - Yes

Reid Myers - Yes

Nancy Newkirk - Yes

Bridget Watson - Yes

D. Approval of New Job Description – Student Services/Special Education Technician

Dr. Gallagher stated that Education Code requires that all new or revised job classifications be board-approved. The Student Services/Special Education Department is in need of additional support to provide technical information and assistance regarding student data for specialized student services. Also, there is a need to provide ongoing support and user training on how to best input student services data across multiple applications, monitor student progress, and assure program compliance. This need has compelled the creation of a new classification of Student Services/Special Education Technician.

Motion: Approve the new job classification of Student Services/Special Education Technician as written.

Motion made by: Reid Myers

Motion seconded by: Bridget Watson

Voting:

Jeff Arnett - Yes

Michelle Maginot - Yes

Reid Myers - Yes

Nancy Newkirk - Yes

Bridget Watson - Yes

## 11. CONSENT AGENDA ITEMS

Motion: Approve Consent Agenda items as listed

Motion made by: Nancy Newkirk

Motion seconded by: Jeff Arnett

Voting:

Jeff Arnett - Yes

Michelle Maginot - Yes

Reid Myers - Yes

Nancy Newkirk - Yes

Bridget Watson - Yes

A. Approval of the Proposed Overnight Field Trips – Angel Island State Park, Tiburon

B. Approval of Personnel Assignment Order 19-13

C. Approval of Consultant Contracts (J. Davalos)

- D. Approval of General Contractor Agreements (Marine Science Institute, Solution Tree, 360 Degree Customer Inc., The Speech Pathology Group, Inc.)
- E. Approval of a Change in the 2019-2020 Board Meeting Schedule

## **12. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

No comments

## **13. ADJOURN TO CLOSED SESSION**

Board President Maginot adjourned the meeting to closed session at 9:08 p.m.

## **14. RECONVENE TO OPEN SESSION**

### **A. Report From Closed Session**

Ms. Maginot reconvened the meeting to open session at 9:37 p.m. She announced that, during closed session, the Board discussed:

- Public Employment
- Public Employee Discipline/Dismissal/Release
- Consideration of Student Expulsion

The Board did not take action on any item discussed in closed session.

## **15. REVIEW AND ACTION**

### **A. Action on Recommendation from Expulsion Hearing**

An administrative panel held an expulsion hearing on January 29, 2020, to consider the recommended expulsion of district Student A 19-20. This case is one of the closed session items discussed by the Board.

Motion: Approve the recommendation made by the administrative panel as a result of the expulsion hearing held on January 29, 2020, regarding Student A 19-20.

Motion made by: Nancy Newkirk

Motion seconded by: Jeff Arnett

Voting:

Jeff Arnett - Yes

Michelle Maginot - Yes

Reid Myers - Yes

Nancy Newkirk - Yes

Bridget Watson - Yes

## **16. FUTURE MEETINGS/ADJOURNMENT**

Board President Maginot announced that the next meeting of the Board of Education is a special board development meeting scheduled for Thursday, February 13, 2020, at the District Office Board Room. Ms. Maginot adjourned the meeting at 9:30 p.m.

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Clerk, Board of Education

Date Approved





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3. B. Special board development meeting of February 13, 2020 

**Supporting Documents**

[Board Minutes Special 021320.pdf](#)

Created on 2/11/2020 at 1:05 PM PST by Annalee Wee  
Last Modified on 2/25/2020 at 6:27 PM PST by Annalee Wee



**Meeting Minutes**  
**Printed : 2/25/2020 6:21 PM PST**

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## **Attendees**

### **Voting Members**

Jeff Arnett, Board Member  
Michelle Maginot, Board Member  
Reid Myers, Board Member  
Nancy Newkirk, Board Member  
Bridget Watson, Board Member

## **1. OPENING OF MEETING BY BOARD PRESIDENT**

Board President Michelle Maginot called the meeting to order at 7:03 p.m. She announced that the meeting is being recorded and that the recording may capture sounds of those attending the meeting.

A. Pledge of Allegiance

## **2. APPROVAL OF AGENDA**

Motion: Approve the agenda as presented

Motion made by: Reid Myers

Motion seconded by: Nancy Newkirk

Voting:

Jeff Arnett - Yes

Michelle Maginot - Yes

Reid Myers - Yes

Nancy Newkirk - Yes

Bridget Watson - Yes

## **3. COMMENTS FROM THE PUBLIC**

No comments

## **4. REVIEW AND DISCUSSION**

## A. Sunnyvale School District Equity Statement

The Board discussed the process and guidelines that will inform how they draft a district equity statement.

### a. Review: 2/5/2020 Stakeholders' Lyceum draft equity statements

In addition to the equity statements drafted by various stakeholders at the Stakeholders' Lyceum on February 5, 2020, the following equity statements were listed for consideration as examples and inspiration:

- District Administrative Team: Equity is providing fair and balanced opportunities, access to tailored education, and resources that support and empower all learners to reach their full, unique potential.
- Ms. Debra, CSBA Facilitator: Equity to me is every student having access to a rich educational experience, irrespective of race, ethnicity, gender, sexual orientation, language, disability, family background, income, citizenship, or tribal status. Equity to me is every student having access to resources that include funding, programs, policies, initiatives and supports that target each student's unique background while preparing students for an ever-changing global society.
- Equity to me is the just and fair distribution of resources based on student's needs. Equitable resources include funding, programs, policies, initiatives and supports that target each student's unique background to ensure equal access to a quality education while preparing students for an ever-changing global society.

### b. Draft: District equity statement

The Board drafted the following district equity statement:

In Sunnyvale School District, Equity is...

- Discovering together the individual needs that each student requires to thrive.
- Working together to give more to those who need more - when they need it.
- Learning without limits.
- Empowering all learners by providing a tailored education, support, access and opportunities so they reach their full, unique potential.

### c. Next Steps: Options for short-term and long-term equity action planning

The board members will send brainstorming ideas to Dr. Ben Picard.

## B. Board Goals, Protocols, Roles, and Responsibilities

### a. Governance Handbook

Michael Gallagher, Mala Ahuja, and Tasha Dean were excused from the meeting at 8:33 p.m.

The Board finalized revisions to the Governance Handbook.

## 5. CONSENT AGENDA ITEMS

Motion: Approve Consent Agenda items as listed

Motion made by: Reid Myers

Motion seconded by: Nancy Newkirk

Voting:

Jeff Arnett - Yes

Michelle Maginot - Yes

Reid Myers - Yes

Nancy Newkirk - Yes

Bridget Watson - Yes

A. Declaration of Surplus Property and Authorization to Sale or Dispose

B. Approval of Change Order #01 – Cherry Chase New Kindergarten Classrooms – American Modular Systems

C. Acceptance of Donations to the District

## **6. FUTURE MEETINGS/ADJOURNMENT**

Board President Maginot announced that the next meeting of the Board of Education is a regular board meeting scheduled for Thursday, March 5, 2020, at the District Office Board Room. Ms. Maginot adjourned the meeting at 9:02 p.m.

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Clerk, Board of Education

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Date Approved



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**4. COMMENTS FROM THE BOARD AND SUPERINTENDENT**

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**5. COMMENTS FROM THE PUBLIC**

**Quick Summary / Abstract**

This portion of the Agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however, provisions of the Brown Act Government Code 54954.2(a) and .3 preclude any action being taken on any item not appearing on the posted agenda. Time limits allocated to public testimony are three (3) minutes per person and twenty (20) minutes per topic. Speakers are asked to give their name and affiliation so that an accurate record is reflected in the minutes.

Created on 2/11/2020 at 1:05 PM PST by Annalee Wee  
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**6. COMMENTS FROM THE SUNNYVALE EDUCATION ASSOCIATION**

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**7. COMMENTS FROM THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION**

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**8. PRESENTATIONS**

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**8. A. Vargas Elementary School** 

**Contact Person**

Kathryn Armstrong, Principal

**Supporting Documents**

[Vargas 2020 Board Presentation 030520.pdf](#)

Created on 2/25/2020 at 6:24 PM PST by Annalee Wee  
Last Modified on 2/27/2020 at 4:35 PM PST by Annalee Wee



STUDENTS ♦ SUCCESS ♦ SCIENCE

# Vargas Board Presentation

March 5, 2020



**ARGAS**



**ELEMENTARY**



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STUDENTS



SUCCESS

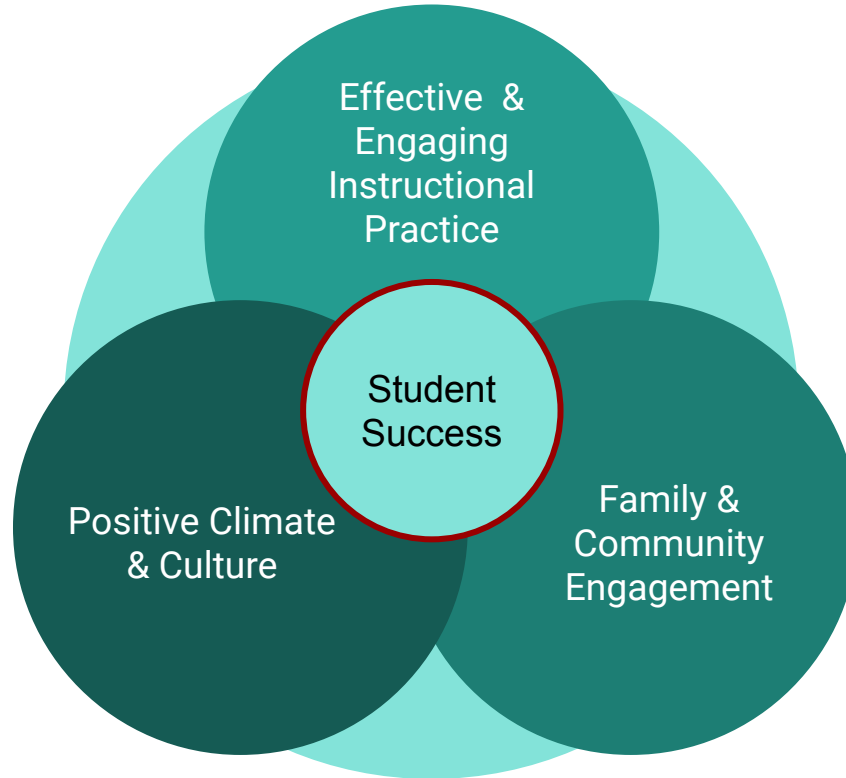


SCIENCE

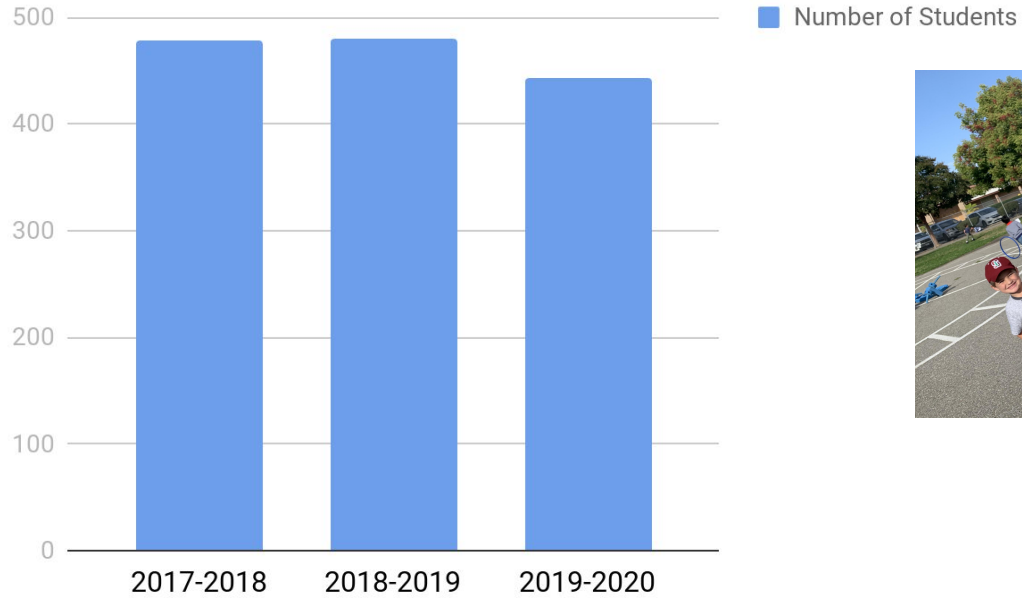
## Mission

At Vargas Elementary School, we strive to create an engaging learning environment in which students develop their sense of social responsibility, scientific curiosity, and desire for lifelong learning.

# Site Goals - A Student-Centered Approach

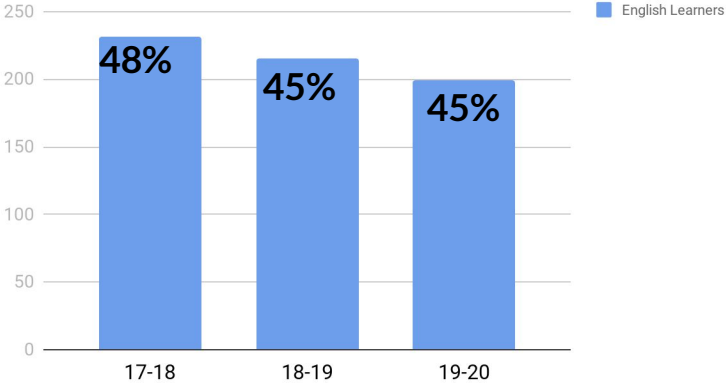


# Vargas Profile - Enrollment

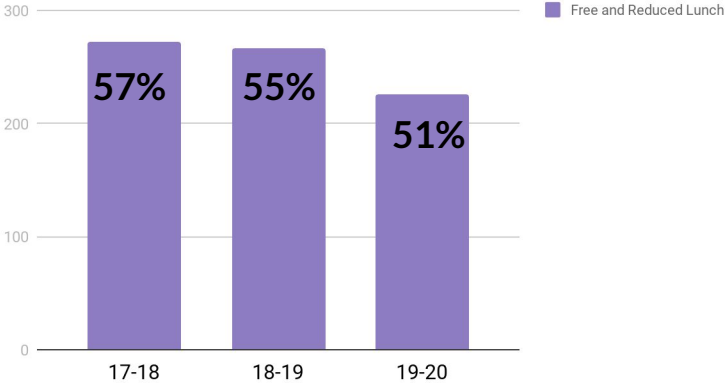


# Vargas Profile - English Learners & Socio-Economically Disadvantaged

English Learners

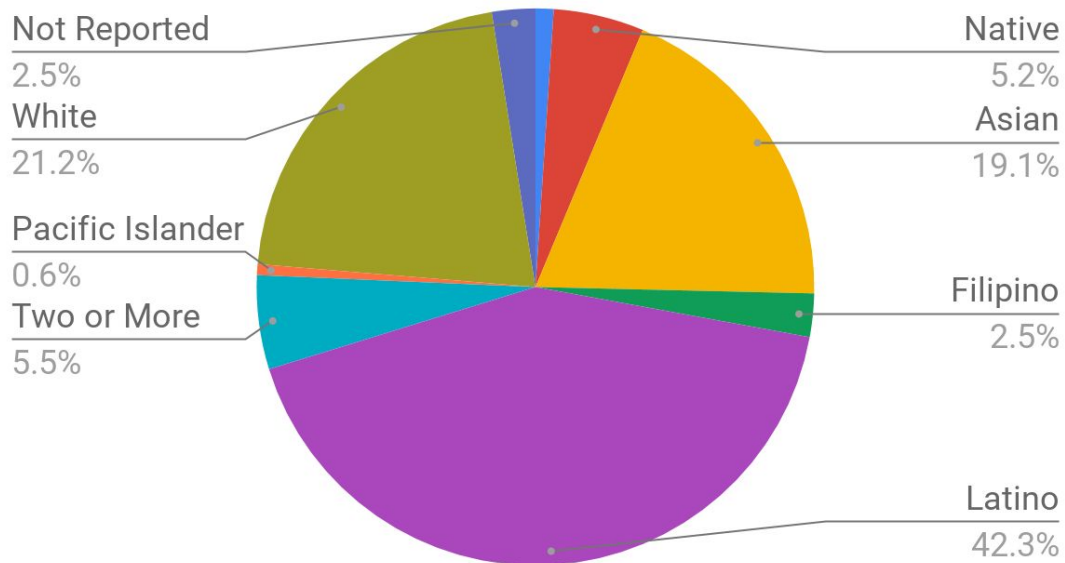


Free and Reduced Lunch



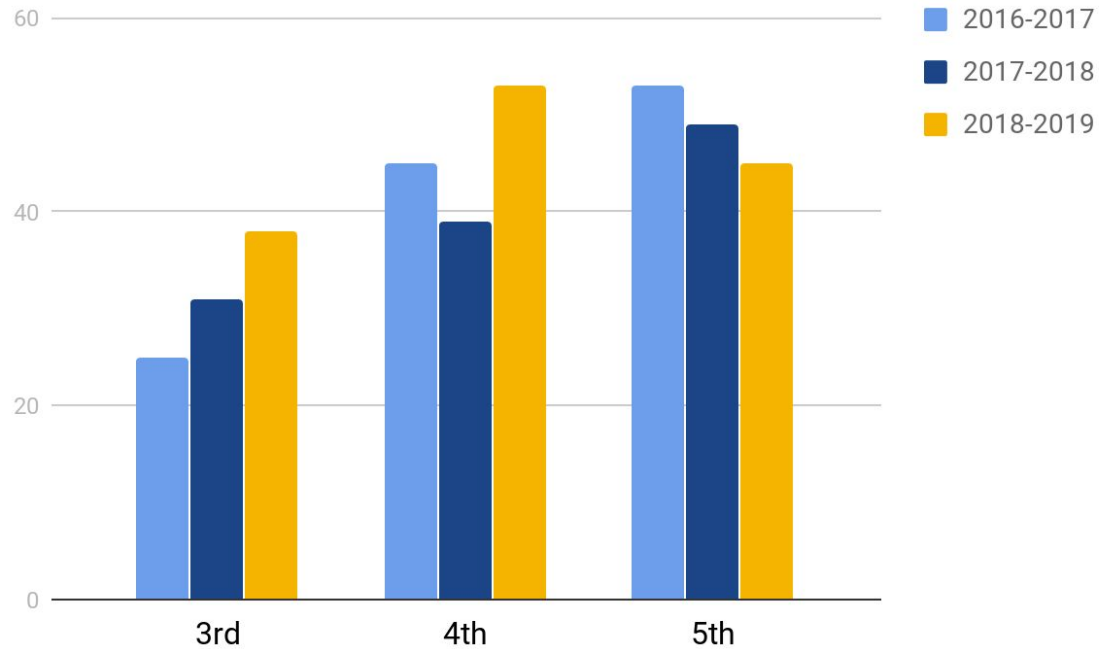
# Vargas Profile - Ethnicity

2019-2020



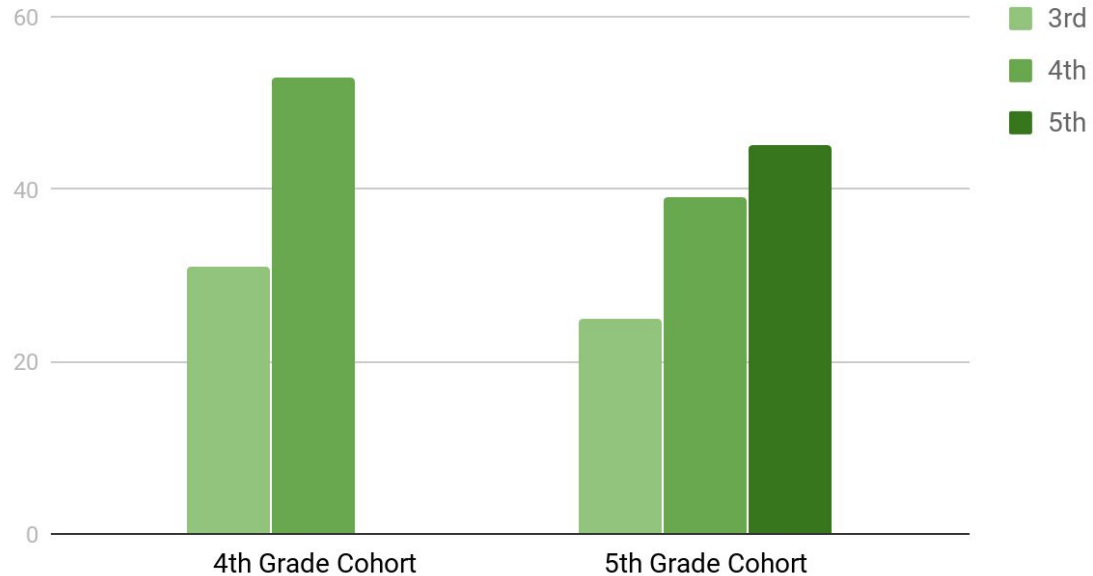


# CAASPP Data - ELA



# CAASPP Data - ELA

ELA Cohort Data



# CAASPP Data - ELA

<b>3rd Grade</b>		2016-17	2017-18	2018-19
	EL	3%	0%	4%
	Low SES	14%	17%	21%
	Latino	16%	21%	22%

<b>4th Grade</b>		2016-17	2017-18	2018-19
	EL	14%	6%	10%
	Low SES	39%	27%	38%
	Latino	35%	33%	42%

<b>5th Grade</b>		2016-17	2017-18	2018-19
	EL	17%	10%	13%
	Low SES	47%	49%	36%
	Latino	42%	43%	38%

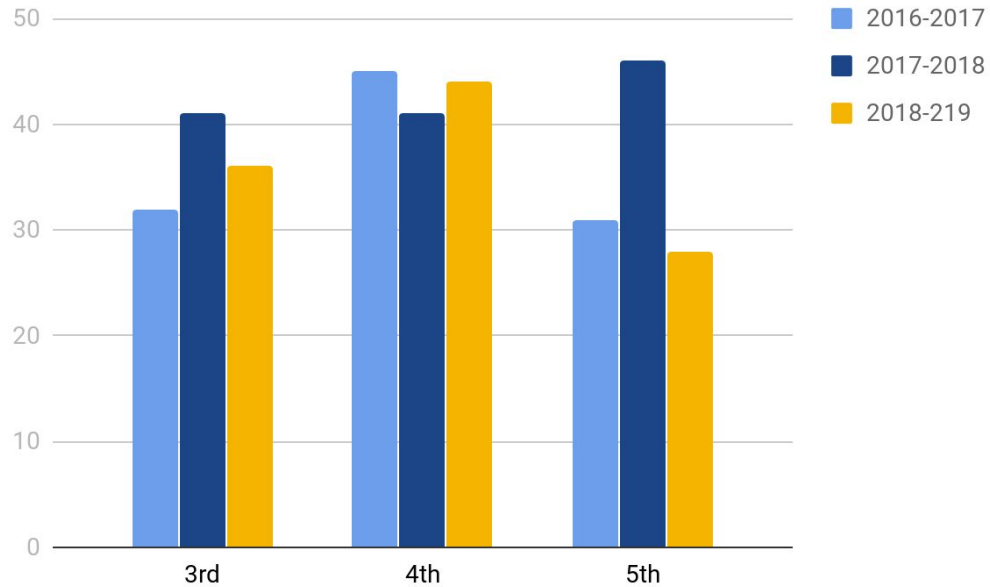
# CAASPP Data - ELA

## Cohort Data

	3rd	4th	5th
EL	3%	6%	13%
Low SES	14%	27%	36%
Latino	16%	33%	38%

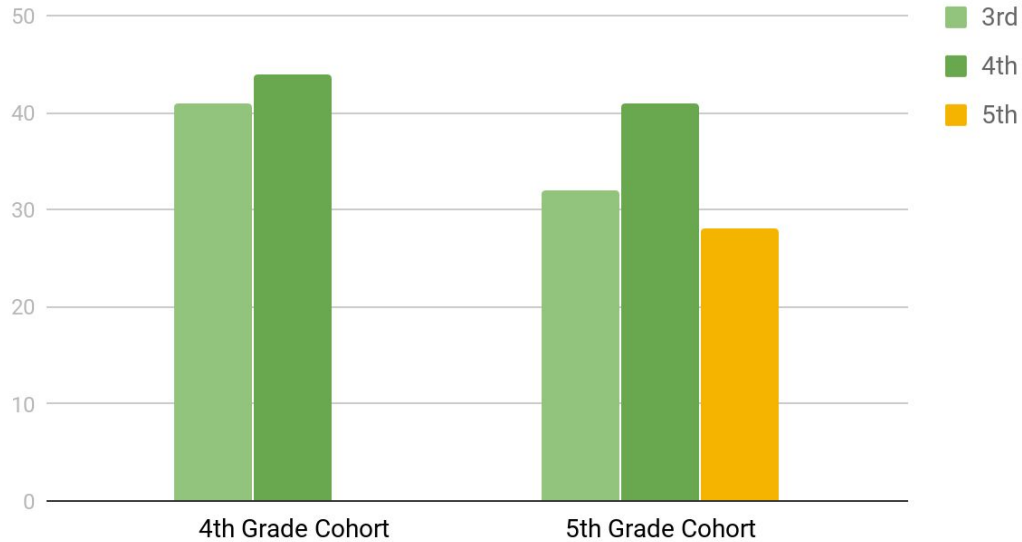
	3rd	4th
EL	0%	10%
Low SES	17%	38%
Latino	21%	42%

# CAASPP Data - Math



# CAASPP Data - Math

Math Cohort Data



# CAASPP Data - Math

## 3rd Grade

	2016-17	2017-18	2018-19
EL	11%	24%	4%
Low SES	22%	23%	21%
Latino	20%	32%	22%

## 4th Grade

	2016-17	2017-18	2018-19
EL	20%	9%	10%
Low SES	39%	27%	18%
Latino	40%	29%	27%

## 5th Grade

	2016-17	2017-18	2018-19
EL	8%	13%	3%
Low SES	24%	44%	27%
Latino	25%	38%	16%

# CAASPP Data - Math

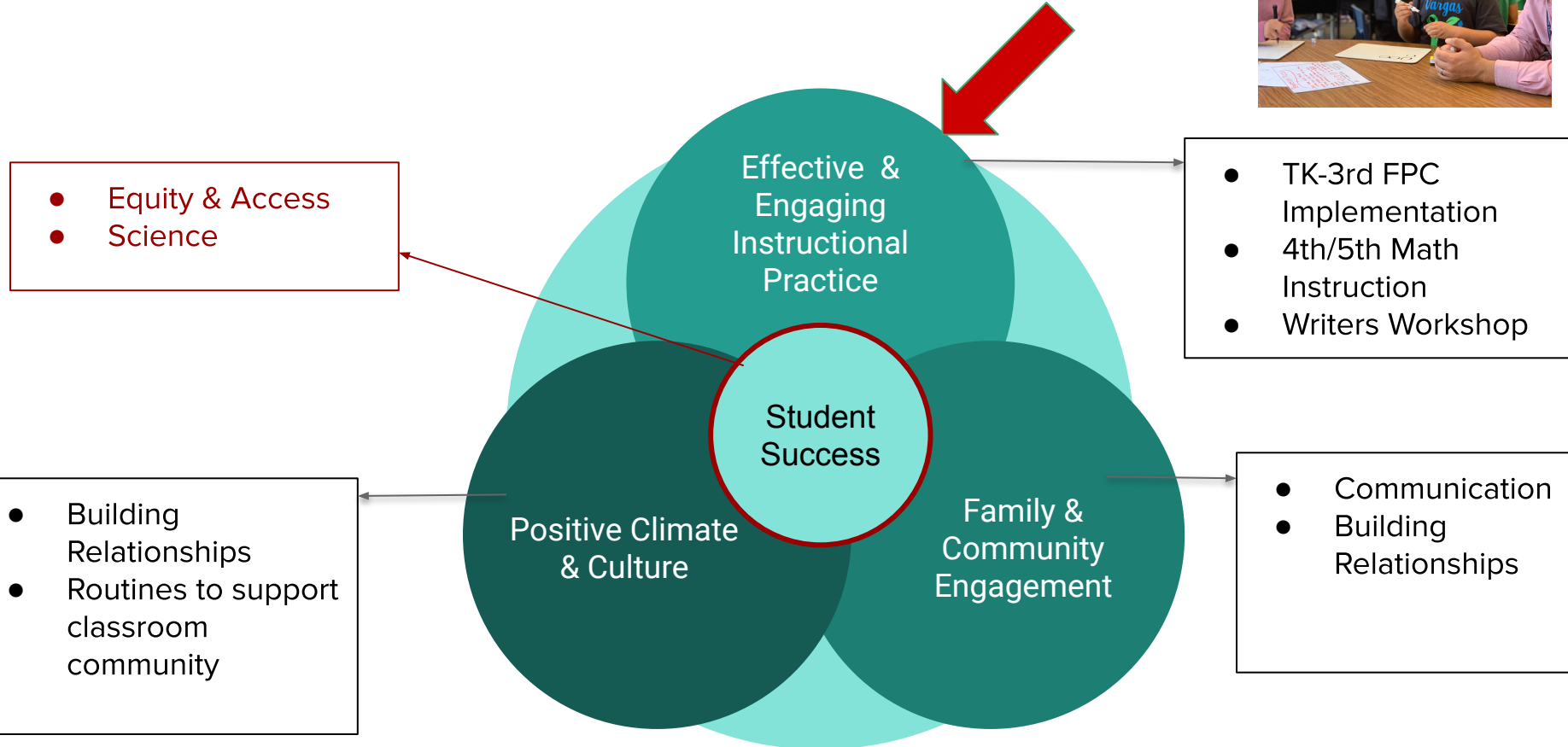
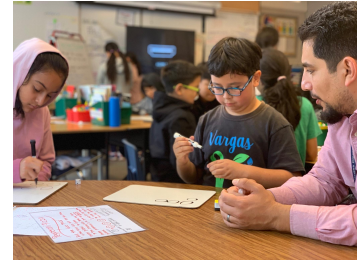
## Cohort Data

	3rd	4th	5th
EL	11%	9%	3%
Low SES	22%	27%	27%
Latino	20%	29%	16%

	3rd	4th
EL	24%	10%
Low SES	23%	18%
Latino	32%	27%



# Site Goals - A Student-Centered Approach



# Effective and Engaging Instruction - ELA

## TK-3rd Fountas and Pinnell Classroom

- Interactive Read Alouds, Shared Reading, Guided Reading
- Coaching Focus TK-3rd Priority
  - Grade Level Collaboration
  - Regular walkthroughs with feedback
  - Coaching Cycles
  - Lab Classrooms

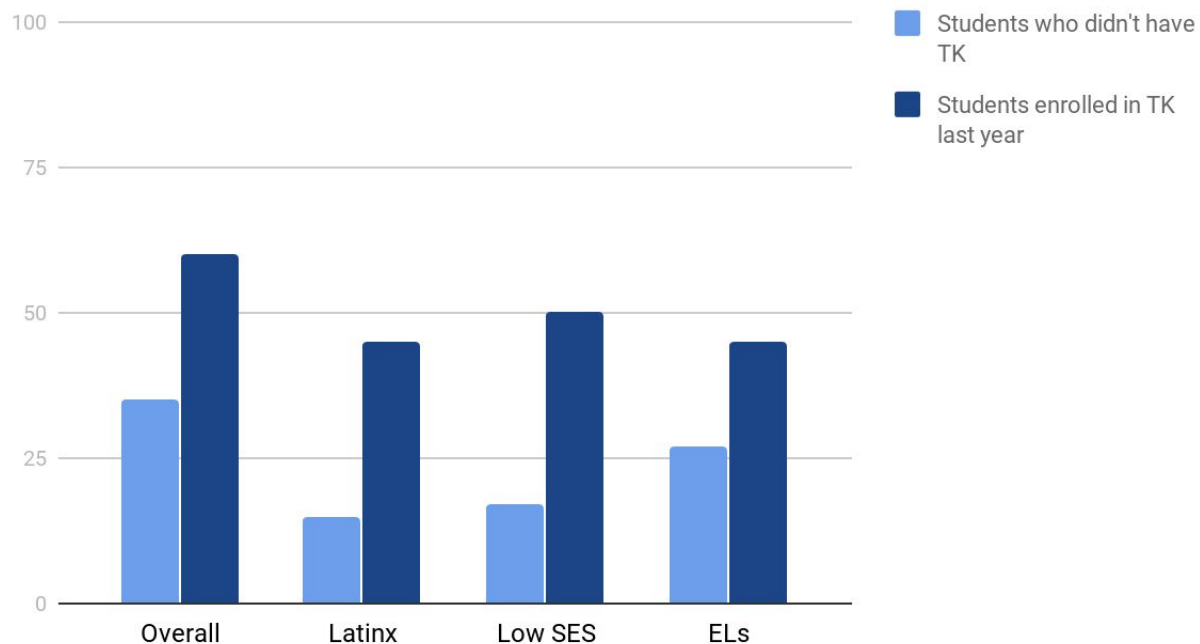
## 4th-5th - Shifting towards Workshop Model

- Mentor Texts and Minilessons
- Strengthen Ability to Diagnose Readers
  - Responsive Teaching
  - Intervention Strategies
  - Guided Reading and Book Clubs



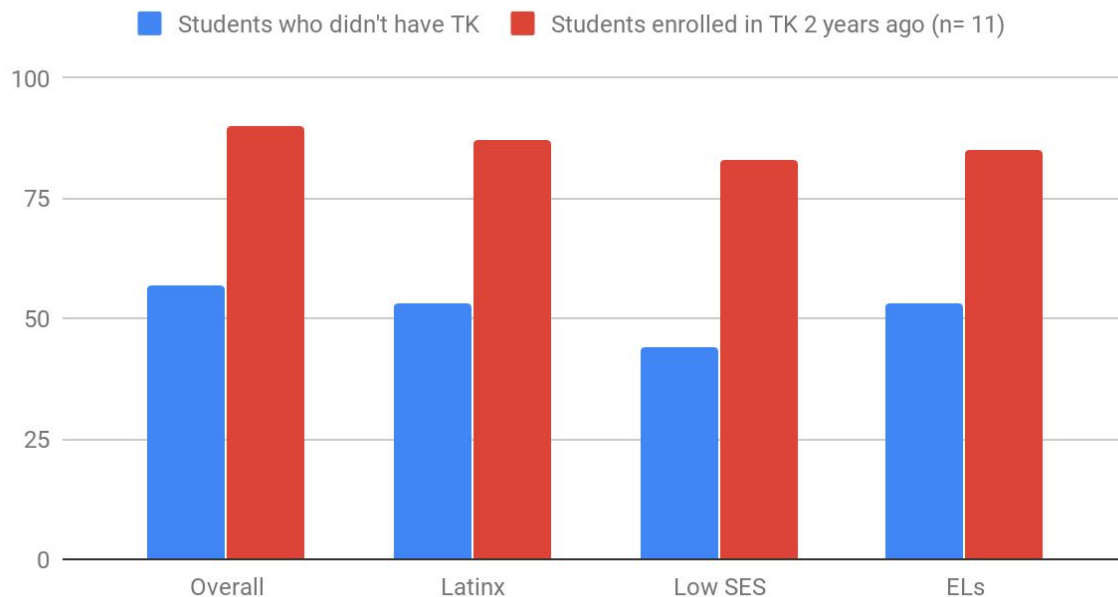
# Progress Monitoring - Kindergarten Early Literacy Data

Kindergarten- Percentage of Students Proficient



# Progress Monitoring - 1st Grade Early Literacy Data

## 1st Grade- Percentage of Students Proficient



# Progress Monitoring - STAR Reading

Tri 1 Proficiency Data (growth in color)

STAR Data	2nd	3rd	4th	5th
Overall	61% +23%	48% +3%	43% +12%	58% +16%
Latinx	54% +26%	37% +3%	24% +12%	44% +15%
Low SES	50% +28%	43% -2%	33% +13%	48% +16%
ELs	46% +24%	5% +0%	0% +0%	17% +17%

# Current Interventions- Academic

## Academic

## Students Served

Reading: 95%, RP,  
double dose, SST

25

Tier 3

Reading: Small group,  
foundational skills,  
tutorials

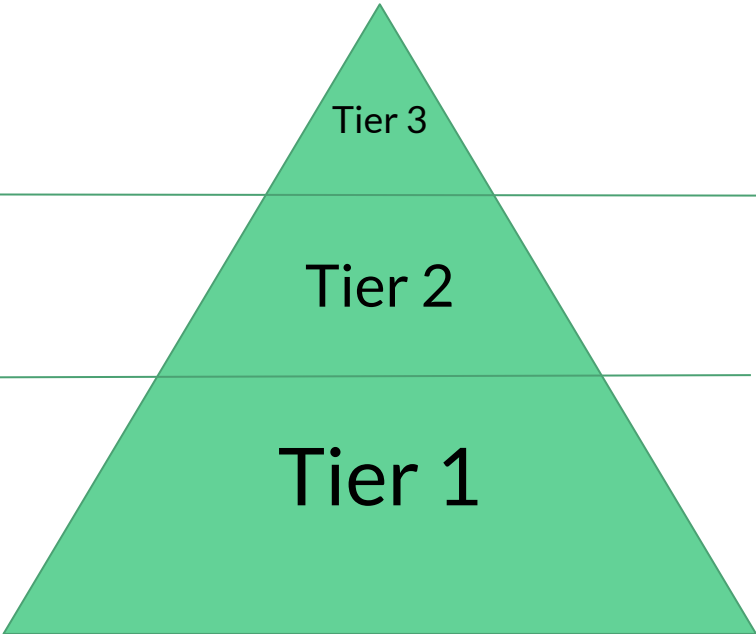
80

Tier 2

Reading: Differentiated  
material, balanced literacy  
block, reading  
comprehension strategies

475

Tier 1



# Effective and Engaging Instruction - Writers Workshop

Winter 2019

- Introductory Training from Writing Leads
- Writing Leads Trained for Site Level Support
- Support with Resources

Summer 2019

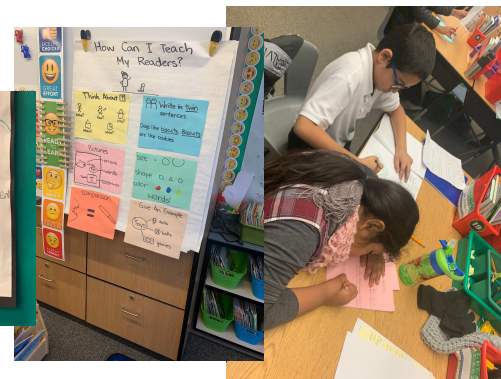
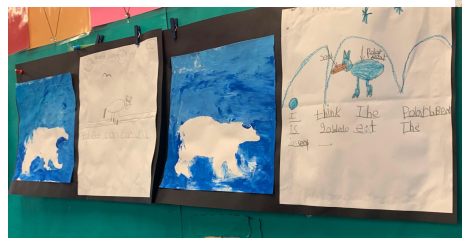
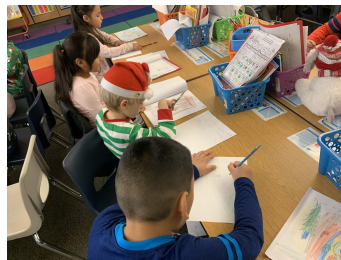
- 10 Teachers Attended Summer PD Sessions with Kelly Boswell

Fall 2019

- Kelly Boswell SDD & On-Site Coaching Day
- Established 3 Site Goals for WW
  - Dedicated Time for Writing
  - Student Choice
  - Individual Teacher Goal

Winter 2020

- 3 Days of On-Site Coaching with Kelly



# Effective and Engaging Instruction - Math

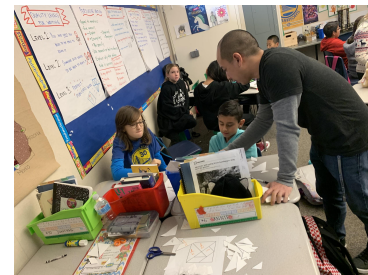
## All Grade Levels

- Utilizing Math Mindset Lessons
- Interactive and Hands-on Approach
- Number and Dot Talks
- Low Floor/High Ceiling Activities
- MARS Tasks



## 3rd-5th - Depth, Not Breadth

- All Attending YouCubed at Stanford
- Coaching Focus
  - Support with Jo Boaler - Math Mindset
  - Coaching Cycles (4th and 5th)
  - Lab Classroom
- Grade Level Collaboration with Site and District Coaches
  - Analyze CAASPP data
  - Plan units for “big ideas”
  - Plan low floor/high ceiling activities





# Math - iReady Data

## Overall Placement



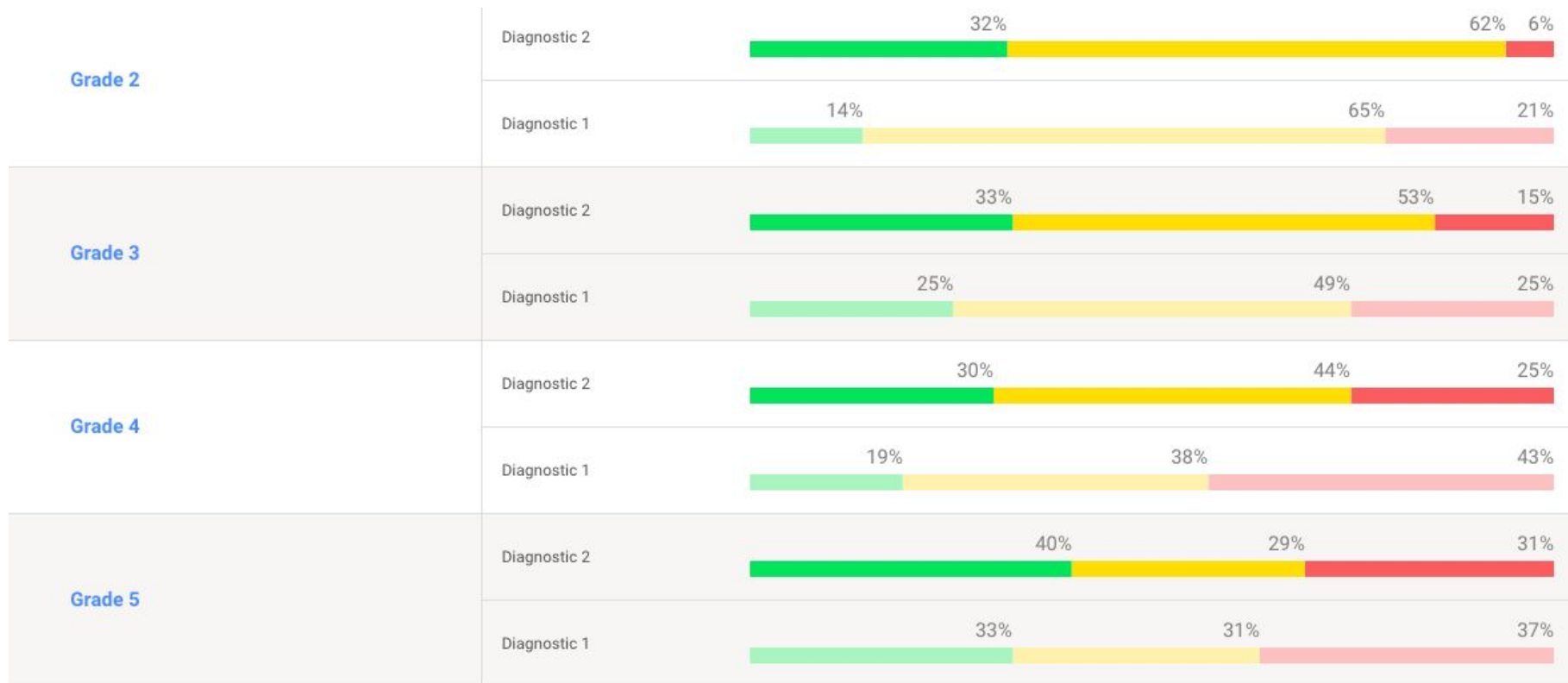
Diagnostic 2

- **At Risk for Tier 3**  
19% (From 31%)
- **Tier 2**  
48% (From 46%)
- **Tier 1**  
33% (From 22%)



Diagnostic 1

# Math - iReady Data



# Effective and Engaging Instruction - SCIENCE!

## 2020 Glenn Hoffmann Award Winner!

### Student Success through Science

Exemplary Program Award given by the Santa Clara County School Boards Association (SCCSBA)



### Program Highlights

- ▶ Student Engagement
- ▶ Inquiry Model
- ▶ Academic Language Development



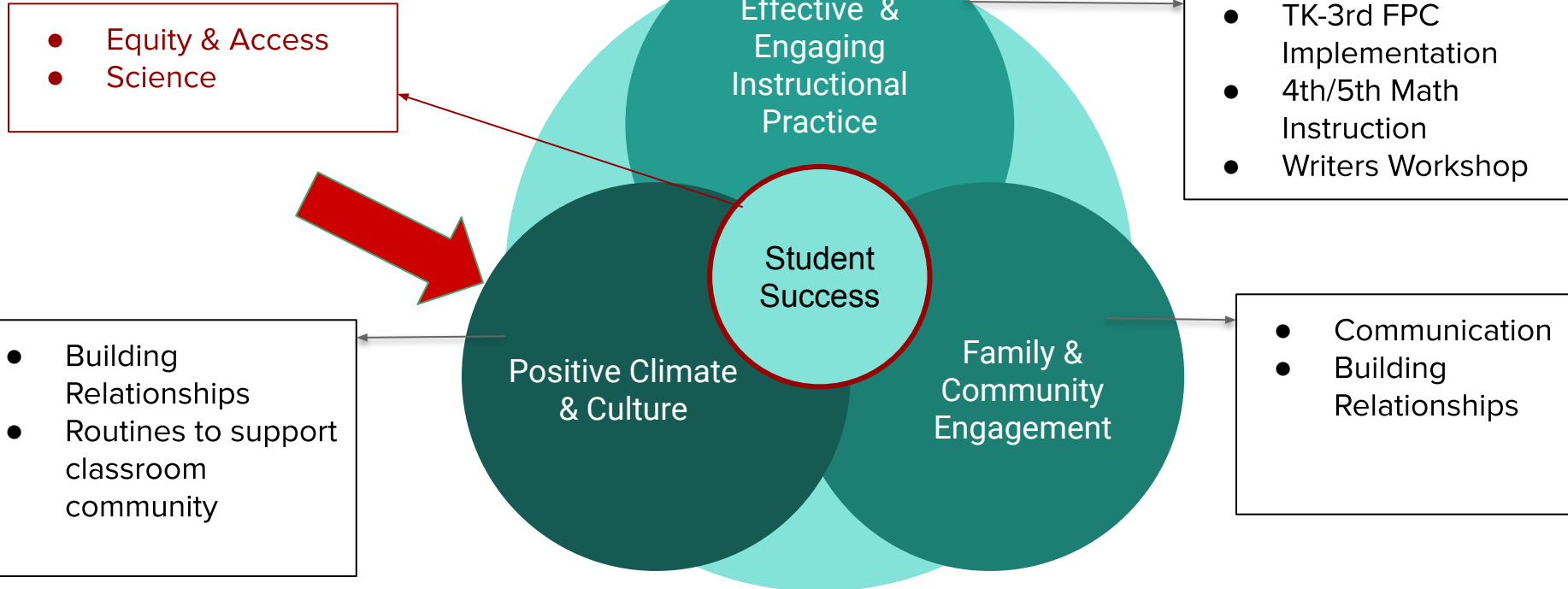
# Effective and Engaging Instruction - SCIENCE!

## New This Year

- Maker Lab - School Wide Challenges Every Month
- Professional Development - Robotics & Coding
- Gradual Release of Responsibility for Teachers in Lab
- Science Buddies
- KLAS STEM Activities



# Site Goals - A Student-Centered Approach



# Building Relationships and Classroom Community

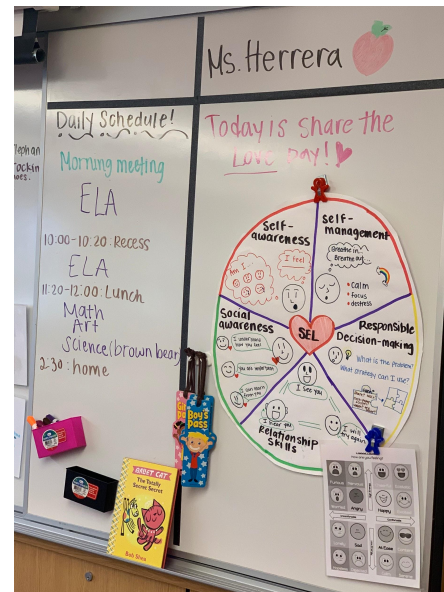
## Morning Meetings - A Focus in All Classrooms

- Greeting
- Share
- Group Activity
- Morning Message



## Ongoing Focus

- Revisit at all staff meetings
- Incorporate SEL strategies old and new
- Going deeper with restorative practices



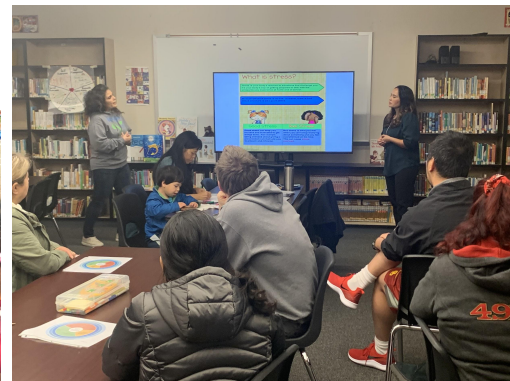
# SEL and Behavior

## Panorama Data

- Highlights
  - Growth mindset up 9%, top percentile
  - Grit up 6% (still 20-40th percentile)
  - Sense of belonging, school safety both 60-80th percentile
- Areas for Growth
  - Vargas's students report 5% higher rates of loneliness and sadness than Sunnyvale's average
  - Social awareness, self-efficacy and self management all 20-40th percentile

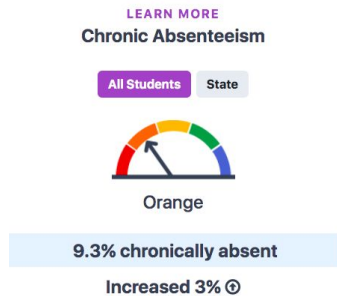
## Behavior

- No suspensions
- Restorative practices: morning meetings, discussions, empathy

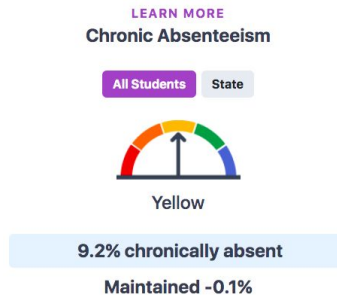


# Attendance

## 2018 Dashboard



## 2019 Dashboard

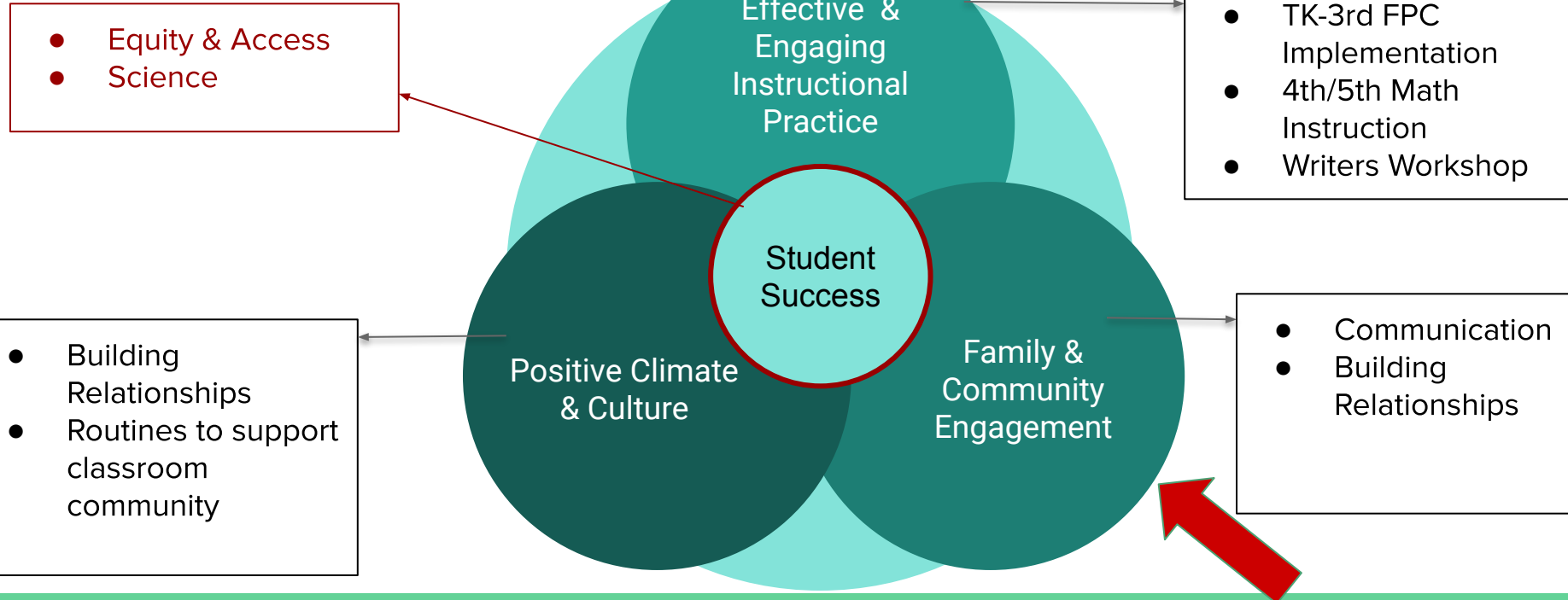
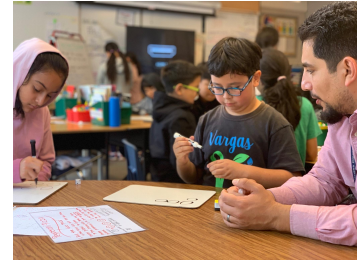


## Current Systems for Support

- Monthly attendance review with Admin 1 and Social Worker
- Goal setting meetings with school team and family
- Home visits
- Celebrate successes and improvements



# Site Goals - A Student-Centered Approach



# Engaging the Community

Welcome Event

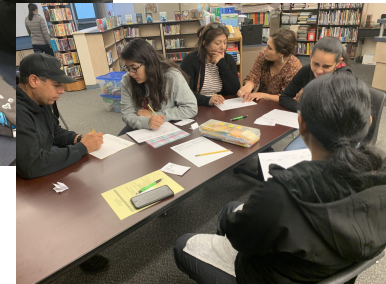
Monthly Grade Level Newsletters & Dojo Communication

Building Connections Among Families - Coffee with Principal, Parent Groups

Conferences - Getting ALL Students Involved

Mini SEL Workshops at Coffee with the Principal

Monthly Family Nights Events



# Engaging the Community

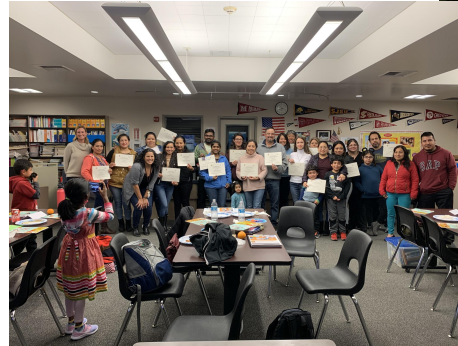
## Parent Education

### Family Engagement Institute

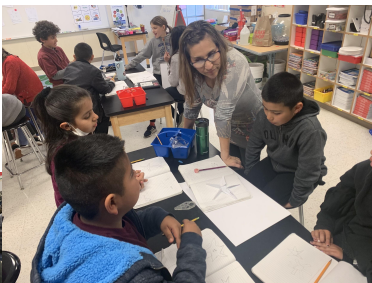
- Strong Start (20 graduates)
- Imagine Math

### Digital Literacy

- Spanish Session (20 graduates)
- English Session



# Fostering a Community of Learners



Sunnyvale



PLAYWORKS



Family Engagement Institute  
FOOTHILL COLLEGE



assistance league®  
Los Altos



SUNNYVALE EDUCATION FOUNDATION





**BOARD OF EDUCATION Regular Board Meeting**

**03/05/2020 07:00 PM**

Board Room

819 West Iowa Avenue, Sunnyvale, CA 94086

Printed : 2/27/2020 5:03 PM PST

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**9. REVIEW AND ACTION**

Created on 2/11/2020 at 1:05 PM PST by Annalee Wee  
Last Modified on 2/11/2020 at 1:05 PM PST by Annalee Wee



Printed : 2/27/2020 5:03 PM PST

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## 9. A. 2019-2020 Second Interim Fiscal Solvency Report

### Quick Summary / Abstract

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Board Action \_\_\_\_\_

### Contact Person

Lori van Gogh, Chief Financial Officer

### Description

Public school districts are required by the State to certify, twice each year, the ability to meet their financial obligations for the remainder of the fiscal year and two subsequent years. This report shows actual activity for the period of July 1, 2019 to January 31, 2020, 58.3% of the fiscal year. Financial projections are made to June 30, 2020, and for fiscal years 2020-2021 and 2021-2022.

The purpose of the report is to identify if deficit spending is occurring so that corrective action can be taken in time to avoid financial insolvency. This report highlights the General Fund; however, all funds are included. Projections show adequate year-end fund balances in all funds. The projected June 30, 2020 General Fund balance is \$11,614,903 of which \$1,890,703 is restricted, leaving \$9,724,200 as an unrestricted year-end balance. A portion of unrestricted General Fund balance is appropriated for various District needs leaving \$9,601,459 unappropriated by June 30, 2020. In addition, the District maintains a Reserve for Economic Uncertainty in Fund 170 of \$13,008,632.

Sunnyvale School District continues to maintain its fiscal and financial health. Fiscal Year 2019-2020 marks the second year of the Local Control Funding Formula (LCFF) at full implementation. This funding model regulates districts to focus financial support on the students with the greatest needs. Although the Sunnyvale School District will continue to be funded as a Basic Aid district, the community it serves is widely diverse in its ethnic and socio-economic backgrounds. This Second Interim Report is based on the current State budget and reflects the District's ongoing commitment to maintaining a balanced investment in programs for all students.

### Recommendation

The Superintendent recommends that the Board of Education approve the Second Interim Fiscal Solvency Report and certify that Sunnyvale School District will be able to meet its financial obligations through June 30, 2022.

### Supporting Documents

[2019-20 2nd Interim Summary Pages.pdf](#)

[2019-20 2nd Interim Assumptions.pdf](#)

**GENERAL FUND**  
Unrestricted and Restricted Combined

2019-2020  
Proposed Second Interim Budget Revisions  
March 5, 2020

Description	Account Code	Board Approved Budget 12/12/19	Proposed Revisions	Increase (Decrease)
<b>A. REVENUES</b>				
1) LCFF Sources	8010-8099	85,332,918	85,167,452	(165,466)
2) Federal Revenue	8100-8299	2,500,083	2,569,630	69,547
3) Other State Revenue	8300-8599	7,096,122	7,320,311	224,189
4) Other Local Revenue	8600-8799	8,211,140	8,369,176	158,036
5) TOTAL REVENUES		103,140,263	103,426,568	286,306
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000-1999	43,903,351	43,799,903	(103,448)
2) Classified Salaries	2000-2999	16,963,345	16,870,112	(93,233)
3) Employee Benefits	3000-3999	26,147,691	26,287,293	139,602
4) Books and Supplies	4000-4999	3,682,333	3,798,307	115,973
5) Services	5000-5999	9,821,033	10,115,239	294,206
6) Capital Outlay	6000-6999	219,780	320,680	100,900
7) General Administration	7100-7299	-	-	-
(excl'dg Direct Support/Indirect Cost)	7400-7499	-	-	-
8) Direct Support / Indirect Cost	7300-7399	(132,178)	(132,178)	-
9) TOTAL EXPENDITURES		100,605,354	101,059,355	454,000
<b>C) EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)</b>				
		2,534,908	2,367,213	(167,695)
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910-8929	-	-	-
b) Transfers Out	7610-7629	1,134,019	1,086,328	(47,692)
2) Other Sources	8930-8979	-	-	-
Other Uses	7630-7699	-	-	-
3) Contributions	8980-8999	-	-	-
4) TOTAL, OTHER FINANCING SOURCES / USES		(1,134,019)	(1,086,328)	47,692
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE</b>				
		1,400,889	1,280,886	(120,003)
<b>F. FUND BALANCE, RESERVES</b>				
1) Beginning Balance		10,334,017	10,334,017	-
a) Adjustments		-	-	-
b) Net Beginning Balance		10,334,017	10,334,017	-
2) Ending balance (E + F1b)		11,734,906	11,614,903	(120,003)

**GENERAL FUND**  
Unrestricted Operating Fund

2019-2020  
Proposed Second Interim Budget Revisions  
March 5, 2020

Description	Account Code	Board Approved Budget 12/12/19	Proposed Revisions	Increase (Decrease)
<b>A. REVENUES</b>				
1) LCFF Sources	8010-8099	80,606,112	80,532,132	(73,980)
2) Federal Revenue	8100-8299	65,000	94,019	29,019
3) Other State Revenue	8300-8599	2,080,872	2,106,661	25,789
4) Other Local Revenue	8600-8799	7,349,456	7,383,092	33,635.68
5) TOTAL REVENUES		90,101,440	90,115,904	14,464
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000-1999	35,971,224	36,022,612	51,388
2) Classified Salaries	2000-2999	9,416,017	9,429,205	13,188
3) Employee Benefits	3000-3999	16,631,841	16,730,153	98,312
4) Books and Supplies	4000-4999	2,497,952	2,526,572	28,620
5) Services	5000-5999	7,345,862	7,430,091	84,229
6) Capital Outlay	6000-6999	-	-	-
7) General Administration	7100-7299	-	-	-
(excl'dg Direct Support/Indirect Cost)	7400-7499	-	-	-
8) Direct Support / Indirect Cost	7300-7399	(165,069)	(165,239)	(170)
9)TOTAL EXPENDITURES		71,697,826	71,973,394	275,568
<b>C) EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)</b>				
		18,403,614	18,142,510	(261,104)
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910-8929	-	-	-
b) Transfers Out	7610-7629	1,134,019	1,086,328	(47,692)
2) Other Sources	8930-8979	-	-	
Other Uses	7630-7699	-	-	
3) Contributions	8980-8999	(16,846,797)	(16,707,104)	139,693
4)TOTAL, OTHER FINANCING SOURCES / USES		(17,980,816)	(17,793,431)	187,385
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE</b>				
		422,798	349,079	(73,719)
<b>F. FUND BALANCE, RESERVES</b>				
1)Beginning balance		9,375,121	9,375,121	
a)Adjustments				
b)Net beginning balance		9,375,121	9,375,121	
2)Ending balance (E + F1b)		9,797,919	9,724,200	(73,719)



**GENERAL FUND**  
Restricted Operating Fund

2019-2020  
Proposed Second Interim Budget Revisions  
March 5, 2020

Description	Account Code	Board Approved Budget 12/12/19	Proposed Revisions	Increase (Decrease)
<b>A. REVENUES</b>				
1) LCFF Sources	8010-8099	4,726,806	4,635,320	(91,486)
2) Federal Revenue	8100-8299	2,435,083	2,475,611	40,528
3) Other State Revenue	8300-8599	5,015,250	5,213,650	198,400
4) Other Local Revenue	8600-8799	861,684	986,084	124,400
5) TOTAL REVENUES		13,038,823	13,310,665	271,842
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000-1999	7,932,128	7,777,291	(154,836)
2) Classified Salaries	2000-2999	7,547,328	7,440,907	(106,421)
3) Employee Benefits	3000-3999	9,515,850	9,557,140	41,290
4) Books and Supplies	4000-4999	1,184,381	1,271,735	87,353
5) Services	5000-5999	2,475,171	2,685,148	209,977
6) Capital Outlay	6000-6999	219,780	320,680	100,900
7) General Administration	7100-7299	-	-	-
(excl'dg Direct Support/Indirect Cost)	7400-7499	-	-	-
8) Direct Support / Indirect Cost	7300-7399	32,891	33,061	170
9) TOTAL EXPENDITURES		28,907,528	29,085,961	178,433
<b>C) EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)</b>				
		(15,868,706)	(15,775,296)	93,409
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910-8929	-	-	-
b) Transfers Out	7610-7629			
2) Other Sources	8930-8979			
Other Uses	7630-7699			
3) Contributions	8980-8999	16,846,797	16,707,104	(139,693)
4) TOTAL, OTHER FINANCING SOURCES / USES		16,846,797	16,707,104	(139,693)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE</b>				
		978,091	931,807	(46,284)
<b>F. FUND BALANCE, RESERVES</b>				
1) Beginning balance		958,896	958,896	-
a) Adjustments				
b) Net beginning balance		958,896	958,896	-
2) Ending balance (E + F1b)		1,936,987	1,890,703	(46,284)

CHILD DEVELOPMENT  
Fund 12  
2019-2020  
Proposed Second Interim Budget Revisions  
March 5, 2020

Description	Account Code	Board Approved Budget 12/12/19	Proposed Revisions	Increase (Decrease)
<b>A. REVENUES</b>				
1) LCFF Sources	8010-8099	-	-	
2) Federal Revenue	8100-8299	-	-	
3) Other State Revenue	8300-8599	706,843	706,843	-
4) Other Local Revenue	8600-8799	1,000	1,000	-
5) TOTAL REVENUES		707,843	707,843	-
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000-1999	225,377	225,377	-
2) Classified Salaries	2000-2999	244,713	218,639	(26,074)
3) Employee Benefits	3000-3999	252,765	252,813	48
4) Books and Supplies	4000-4999	36,250	36,250	-
5) Services	5000-5999	19,069	19,069	-
6) Capital Outlay	6000-6999	-	-	-
7) General Administration	7100-7299	-	-	-
(excl'dg Direct Support/Indirect Cost)	7400-7499	-	-	-
8) Direct Support / Indirect Cost	7300-7399	-	-	-
9) TOTAL EXPENDITURES		778,175	752,149	(26,026)
<b>C) EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)</b>				
		(70,332)	(44,306)	26,026
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910-8929	70,332	44,306	(26,026)
b) Transfers Out	7610-7629			
2) Other Sources	8930-8979			
Other Uses	7630-7699			
3) Contributions	8980-8999			
4) TOTAL, OTHER FINANCING SOURCES / USES		70,332	44,306	(26,026)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE</b>				
		-	(0)	(0)
<b>F. FUND BALANCE, RESERVES</b>				
1) Beginning balance		-	-	-
a) Adjustments				
b) Net beginning balance		-	-	-
2) Ending balance (E + F1b)		-	(0)	(0)

FOOD SERVICES  
Fund 13  
2019-2020  
Proposed Second Interim Budget Revisions  
March 5, 2020

Description	Account Code	Board Approved Budget 12/12/19	Proposed Revisions	Increase (Decrease)
<b>A. REVENUES</b>				
1) LCFF Sources	8010-8099	-	-	-
2) Federal Revenue	8100-8299	1,570,000	1,570,000	-
3) Other State Revenue	8300-8599	125,000	125,000	-
4) Other Local Revenue	8600-8799	702,500	702,500	-
5) TOTAL REVENUES		2,397,500	2,397,500	-
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000-1999	-	-	-
2) Classified Salaries	2000-2999	1,080,580	1,063,941	(16,639)
3) Employee Benefits	3000-3999	483,707	478,680	(5,027)
4) Books and Supplies	4000-4999	42,400	42,400	-
5) Services	5000-5999	1,347,323	1,347,323	-
6) Capital Outlay	6000-6999	-	-	-
7) General Administration	7100-7299	-	-	-
(excl'dg Direct Support/Indirect Cost)	7400-7499	-	-	-
8) Direct Support / Indirect Cost	7300-7399	132,178	132,178	-
9) TOTAL EXPENDITURES		3,086,188	3,064,522	(21,666)
<b>C) EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)</b>				
		(688,688)	(667,022)	21,666
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910-8929	688,688	667,022	(21,666)
b) Transfers Out	7610-7629			
2) Other Sources	8930-8979			
Other Uses	7630-7699			
3) Contributions	8980-8999			
4) TOTAL, OTHER FINANCING SOURCES / USES		688,688	667,022	(21,666)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE</b>				
		-	-	(0)
<b>F. FUND BALANCE, RESERVES</b>				
1) Beginning balance		88,586	88,586	-
a) Adjustments				
b) Net beginning balance		88,586	88,586	-
2) Ending balance (E + F1b)		88,586	88,586	(0)

DEFERRED MAINTENANCE  
Fund 14  
2019-2020  
Proposed Second Interim Budget Revisions  
March 5, 2020

Description	Account Code	Board Approved Budget 12/12/19	Proposed Revisions	Increase (Decrease)
<b>A. REVENUES</b>				
1) LCFF Sources	8010-8099	-	-	
2) Federal Revenue	8100-8299	-	-	
3) Other State Revenue	8300-8599	-	-	-
4) Other Local Revenue	8600-8799	100	100	-
5) TOTAL REVENUES		100	100	-
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000-1999	-	-	
2) Classified Salaries	2000-2999	-	-	
3) Employee Benefits	3000-3999	-	-	
4) Books and Supplies	4000-4999	-	-	
5) Services	5000-5999	-	-	-
6) Capital Outlay	6000-6999	-	-	
7) General Administration	7100-7299	-	-	
(excl'dg Direct Support/Indirect Cost)	7400-7499	-	-	
8) Direct Support / Indirect Cost	7300-7399	-	-	
9) TOTAL EXPENDITURES		-	-	-
<b>C) EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)</b>				
		100	100	-
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910-8929	-	-	-
b) Transfers Out	7610-7629			
2) Other Sources	8930-8979			
Other Uses	7630-7699			
3) Contributions	8980-8999			-
4) TOTAL, OTHER FINANCING SOURCES / USES		-	-	-
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE</b>				
		100	100	-
<b>F. FUND BALANCE, RESERVES</b>				
1) Beginning balance		18,777	18,777	-
a) Adjustments				
b) Net beginning balance		18,777	18,777	-
2) Ending balance (E + F1b)		18,877	18,877	-

**SPECIAL RESERVE**  
**Fund 17**  
**2019-2020**  
**Proposed Second Interim Budget Revisions**  
**March 5, 2020**

Description	Account Code	Board Approved Budget 12/12/19	Proposed Revisions	Increase (Decrease)
<b>A. REVENUES</b>				
1) LCFF Sources	8010-8099	-	-	
2) Federal Revenue	8100-8299	-	-	
3) Other State Revenue	8300-8599	-	-	
4) Other Local Revenue	8600-8799	70,000	70,000	-
5) TOTAL REVENUES		70,000	70,000	-
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000-1999	-	-	
2) Classified Salaries	2000-2999	-	-	
3) Employee Benefits	3000-3999	-	-	
4) Books and Supplies	4000-4999	-	-	
5) Services	5000-5999	-	-	
6) Capital Outlay	6000-6999	-	-	
7) General Administration	7100-7299	-	-	
(excl'dg Direct Support/Indirect Cost)	7400-7499	-	-	
8) Direct Support / Indirect Cost	7300-7399	-	-	
9)TOTAL EXPENDITURES		-	-	-
<b>C) EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)</b>				
		70,000	70,000	-
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910-8929	375,000	375,000	-
b) Transfers Out	7610-7629	-	-	
2) Other Sources	8930-8979			
Other Uses	7630-7699			-
3) Contributions	8980-8999			-
4)TOTAL, OTHER FINANCING SOURCES / USES		375,000	375,000	-
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE</b>				
		445,000	445,000	-
<b>F. FUND BALANCE, RESERVES</b>				
1)Beginning balance		12,563,632	12,563,632	-
a)Adjustments				
b)Net beginning balance		12,563,632	12,563,632	-
2)Ending balance (E + F1b)		13,008,632	13,008,632	-

# BUILDING FUND

Fund 21

2019-2020  
Proposed Second Interim Budget Revisions  
March 5, 2020

Description	Account Code	Board Approved Budget 12/12/19	Proposed Revisions	Increase (Decrease)
<b>A. REVENUES</b>				
1) LCFF Sources	8010-8099	-	-	
2) Federal Revenue	8100-8299	-	-	
3) Other State Revenue	8300-8599	19,472	-	
4) Other Local Revenue	8600-8799	60,000	106,433	46,433
5) TOTAL REVENUES		79,472	106,433	46,433
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000-1999	-	-	
2) Classified Salaries	2000-2999	322,210	309,888	(12,322)
3) Employee Benefits	3000-3999	148,606	130,919	(17,686)
4) Books and Supplies	4000-4999	-	67,309	67,309
5) Services	5000-5999	1,200	28,102	26,902
6) Capital Outlay	6000-6999	16,267,000	7,881,390	(8,385,610)
7) General Administration	7100-7299	-		
(exclgd Direct Support/Indirect Cost)	7400-7499	-		
8) Direct Support / Indirect Cost	7300-7399	-		
9)TOTAL EXPENDITURES		16,739,016	8,417,609	8,321,407
<b>C) EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)</b>				
		(16,659,544)	(8,311,176)	8,367,840
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910-8929	-	-	-
b) Transfers Out	7610-7629	-	-	-
2) Other Sources	8930-8979	28,000,000	28,014,820	
Other Uses	7630-7699	-	-	
3) Contributions	8980-8999	-	-	
4)TOTAL, OTHER FINANCING SOURCES / USES		28,000,000	28,014,820	-
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE</b>				
		11,340,456	19,703,644	8,363,188
<b>F. FUND BALANCE, RESERVES</b>				
1)Beginning balance		3,569,819	3,569,819	-
a)Adjustments				
b)Net beginning balance		3,569,819	3,569,819	-
2)Ending balance (E + F1b)		14,910,275	23,273,463	8,363,188

# CAPITAL FACILITIES

Fund 25

2019-2020  
Proposed Second Interim Budget Revisions  
March 5, 2020

Description	Account Code	Board Approved Budget 12/12/19	Proposed Revisions	Increase (Decrease)
<b>A. REVENUES</b>				
1) LCFF Sources	8010-8099	-	-	
2) Federal Revenue	8100-8299	-	-	
3) Other State Revenue	8300-8599	-	-	
4) Other Local Revenue	8600-8799	508,000	936,316	428,316
5) TOTAL REVENUES		508,000	936,316	428,316
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000-1999	-	-	
2) Classified Salaries	2000-2999	-	-	
3) Employee Benefits	3000-3999	-	-	
4) Books and Supplies	4000-4999	186,800	74,234	(112,566)
5) Services	5000-5999	28,300	702,664	674,364
6) Capital Outlay	6000-6999	1,100	2,186	
7) General Administration	7100-7299	-	-	
(excl'dg Direct Support/Indirect Cost)	7400-7499	-	-	
8) Direct Support / Indirect Cost	7300-7399	-	-	-
9) TOTAL EXPENDITURES		216,200	779,085	561,798
<b>C) EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)</b>				
		291,800	157,231	(133,482)
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910-8929			
b) Transfers Out	7610-7629	-		-
2) Other Sources	8930-8979			
Other Uses	7630-7699			
3) Contributions	8980-8999			
4) TOTAL, OTHER FINANCING SOURCES / USES		-	-	-
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE</b>				
		291,800	157,231	(133,482)
<b>F. FUND BALANCE, RESERVES</b>				
1) Beginning balance		5,581,662	5,581,662	-
a) Adjustments				
b) Net beginning balance		5,581,662	5,581,662	-
2) Ending balance (E + F1b)		5,873,462	5,738,894	(133,482)

SUNNYVALE SCHOOL DISTRICT  
Administrative Services

Assumptions of Second Interim Fiscal Solvency Report  
Fiscal Year 2019-2020

Fund Balance Assumption

1. ENDING BALANCE. The projected General Fund ending balance for June 30, 2020 is \$11,614,903, shown as follows:

Restricted	\$1,890,703
Stores	96,741
Revolving Cash	26,000
Unappropriated	<u>9,601,459</u>
Ending Balance	\$11,614,903

2. SURPLUS/DEFICIT. The Second Interim Fiscal Solvency Report projects a surplus in the current year general fund balance of \$1,280,886.
3. RESERVE FOR ECONOMIC UNCERTAINTY. The fund balance described in item one above does not include the set aside of \$13,008,632 in Special Reserve Fund (170) as a Reserve for Economic Uncertainty. This Special Reserve enables the District to meet the State's requirement of a three percent (3%) reserve. The actual unrestricted reserve is projected to be 21.4% at fiscal year end.

Enrollment Assumption

AVERAGE DAILY ATTENDANCE. Average Daily Attendance (ADA) is projected to be 6,259.35.

Revenue Assumptions

1. STATE COST OF LIVING ADJUSTMENT. The District's projected Property Tax revenues are above the estimated entitlements under the LCFF (Local Control Funding Formula); therefore, the District remains a Basic Aid district. Property tax revenues are projected to increase 7.0 percent as compared to FY 2018-2019. For the forecast years, the District's Property tax revenues are projected at an increase of 5.0 and 4.0 percent for 2020-2021 and 2021-2022 respectively.
2. EDUCATION PROTECTION ACCOUNT: Proposition 30, a Sales and Income Tax Increase Initiative, allows the State to create an Education Protection Account (EPA), from which districts will receive a yearly allocation. Sunnyvale School District is budgeted to receive \$1,285,252 of EPA funds.



3. LOCAL REVENUE: Parcel Tax revenues of \$1,070,000 are projected for FY 2019-2020.
4. SPECIAL EDUCATION: State revenue is projected with small COLA of 3.26%. All revenue assumptions are based on FY 2018-2019 number of pupils and inter-district transfers. All Federal Special Education Revenue has remained unchanged compared to FY 2018-2019.
5. STATE FUNDING. This Second Interim report includes receipt of the “hold harmless” funds that equates to the total State aid received in FY 2012-2013 or \$ 2,907,954. The hold harmless provision applies to all Basic Aid districts. It guarantees that districts receive as much total categorical aid as they received in 2012-2013, even if their property taxes exceed the LCFF entitlement.
6. FEDERAL FUNDING. A few major programs such as Title I-Part A-Improving Basic Programs Every Student Succeeds (ESSA), Title II-Supporting Effective Instruction and Title III-Language Instruction for English Learners are adjusted to reflect preliminary entitlements plus any prior year carryover.
7. LOTTERY. Lottery revenue is budgeted at \$207 per ADA. Of this revenue amount, \$153 is unrestricted and \$54 is restricted. The restricted lottery funds are reserved for instructional materials and /or assessment materials.
8. MANDATED SERVICES. Senate Bill (SB) 1016 established a Mandate Block Grant program to commence with fiscal year 2012-2013. School districts are given a choice to receive funding in support of the FY 2019-2020 mandated activities either through the Mandate Block Grant (MBG) or through the traditional claims process. Funding for MBG is based on average daily attendance (ADA) as of the Second Principal Apportionment for FY 2018-2019. Sunnyvale School District has elected to receive the Mandate Block Grant in the amount of \$206,088.
9. CLASS SIZE REDUCTION (CSR). CSR is continuing at grades K-3. According to LCFF requirements, Sunnyvale School district is staffing K-3 classes at 24:1 students to teacher ratio for FY 2019-2020.
10. LEASE REVENUE. Lease revenue reflects current contracts, generating \$5,455,476 annually.
11. ADJUSTMENTS. Potential adjustments to revenue could result from increases or decreases in ADA, fluctuations in property tax, and an increase or decrease in the State’s allocation of funding for schools.

Expenditure Assumptions

1. **CERTIFICATED SALARIES.** The total certificated FTE, including management positions, is projected to be 418.0 for FY 2019-2020, a .50 FTE decrease for Social Worker FTE from the December 12, 2019 First Interim Budget. This Second Interim Solvency Report includes a negotiated 4% salary schedule increase and step and column increases for SEA and Certificated SCCAMP units.
2. **CLASSIFIED SALARIES.** The total classified FTE, including management positions, is projected to be 315.6 for FY 2019-2020, a 3.0 FTE increase for Para Educator, Behavior Intervention Services Supervisor, and Clerical FTE from the December 12, 2019 First Interim Budget. This Second Interim Solvency Report includes a negotiated 4% salary schedule increase and step and column increases for CSEA and Classified SCCAMP units.
3. **EMPLOYEE BENEFITS.** This Second Interim Solvency Report reflects the health and welfare premium rate changes effective January 01, 2020 shown as follows:

United Healthcare	6.0%	Delta Dental	0%
Kaiser	11.8%	Life	0%
STRS	5.0%	Vision Service Plan	0%
PERS	9.2%		

4. **COST OF ONE PERCENT INCREASE IN SALARIES:** The approximate cost of a one (1%) percent salary increase is as follows:

Certificated Non-Management	\$ 442,153
Classified Non-Management	\$ 206,335
Management	\$ 112,144
	-----
Total cost of 1%	\$ 760,632

The above costs include statutory employee benefits, STRS/PERS, Medicare, Workers Compensation, OASDI and Unemployment.

5. **EARLY RETIREE BENEFITS.** Benefits are budgeted in accordance with contracts at \$378,900 annually.
6. **SUPPLIES, SERVICES AND CAPITAL IMPROVEMENTS.** Expenses in these categories have increased by \$511K from the December 12, 2019 First Interim Budget to reflect prior year carryover, the receipt of one-time funding for the Low Performing Students Block Grant, the Columbia Middles School Parking Lot Renovation project, and other current year obligations.

7. **CONTRIBUTIONS FROM THE GENERAL FUND.** Contribution to support the Special Education program is projected to be \$13,312,424. The Routine Repair and Maintenance (RRM) Fund requires 3% contribution from the Unrestricted General Fund of \$3,059,904. Child Development Fund is projected to need extra support in the amount of \$44,306. District is projected to subsidize the Student Nutrition Program by an estimated \$667,022. The Special Reserve Fund will receive an annual contribution of \$375,000, for six years, for future, planned technology upgrades.
  
8. **ADJUSTMENTS.** Adjustments to expenditures, not included in this budget, could result from necessary increases or decreases to staffing and contracted services.

**OTHER FUNDS:** All other funds are projected to have ending balances for June 30, 2020 shown as follows:

Child Development Fund	\$ 0
Cafeteria Fund	88,586
Deferred Maintenance Fund	18,877
Special Reserve Fund (Economic Uncertainty)	13,008,632
Building Fund	23,273,463
Capital Facilities Fund	5,738,894



**BOARD OF EDUCATION Regular Board Meeting**

**03/05/2020 07:00 PM**

Board Room

819 West Iowa Avenue, Sunnyvale, CA 94086

Printed : 2/27/2020 5:03 PM PST

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**9. B. Acceptance and Award of Bid – MOT Yard Improvements**

**Quick Summary / Abstract**

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Board Action \_\_\_\_\_

**Contact Person**

Rob Smiley, Chief Operations Officer

**Description**

On February 20, 2020, bids were accepted and opened for the MOT Yard Improvements project. Management is recommending that all bids be accepted as conforming and that Calstate Construction, Inc. be awarded the contract as they submitted the lowest responsive and responsible bid for the MOT Yard Improvements project. Management is also requesting authorization to execute the agreements as described in the bid packets.

The result of the bid opening conducted on February 20, 2020 is as follows:

101 Builders, Inc	\$5,365,101
Cal Pacific Construction, Inc	\$5,478,000
Calstate Construction, Inc	\$4,459,888
DL Falk Construction, Inc	\$4,894,000
DRP Builders, Inc	\$4,800,000
Gonsalves & Stronck, Inc	\$4,678,000
RC Benson & Sons, Inc	\$5,077,148
Sausal Corporation	\$4,854,000

The Board of Education reserves the right to reject any and all bids and to waive irregularities in the bidding process.

**Recommendation**

The Superintendent recommends the Board of Education accept receipt of all bids, award the contract to the lowest responsive and responsible conforming bid from Calstate Construction, Inc., and grant authorization to execute the agreements relative to the MOT Yard Improvements project.

Created on 2/25/2020 at 6:38 PM PST by Annalee Wee  
Last Modified on 2/26/2020 at 10:51 AM PST by Annalee Wee



Printed : 2/27/2020 5:03 PM PST

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## 9. C. Acceptance and Award of Bid – New Classroom Building at Cherry Chase Elementary School

### Quick Summary / Abstract

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Board Action \_\_\_\_\_

### Contact Person

Rob Smiley, Chief Operations Officer

### Description

On February 21, 2020, bids were accepted and opened for the New Classroom Building at Cherry Chase Elementary School project. Management is recommending that all bids be accepted as conforming and that Guerra Construction Group be awarded the contract as they submitted the lowest responsive and responsible bid for the New Classroom Building at Cherry Chase Elementary School project. Management is also requesting authorization to execute the agreements as described in the bid packets.

The result of the bid opening conducted on February 21, 2020 is as follows:

101 Builders, Inc	\$2,180,101
Cal Pacific Construction, Inc	\$2,517,000
DRP Builders, Inc	\$2,375,000
Guerra Construction Group	\$2,097,574
ICC General Contractors, Inc	\$2,248,700
Premier Builders, Inc	\$2,192,182
Strawn Construction, Inc	\$2,772,000

The Board of Education reserves the right to reject any and all bids and to waive irregularities in the bidding process.

### Recommendation

The Superintendent recommends the Board of Education accept receipt of all bids, award the contract to the lowest responsive and responsible conforming bid from Guerra Construction Group, and grant authorization to execute the agreements relative to the New Classroom Building at Cherry Chase Elementary School project.

Created on 2/25/2020 at 6:38 PM PST by Annalee Wee  
Last Modified on 2/26/2020 at 10:51 AM PST by Annalee Wee



Printed : 2/27/2020 5:03 PM PST

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**9. D. PUBLIC HEARING – Approval of Resolution No. 20-13 Authorizing the Conveyance of Dedication of a Public Utility Easement to Pacific Gas and Electric Company** 

**Quick Summary / Abstract**

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

Public Hearing opened: \_\_\_\_\_

Public Hearing closed: \_\_\_\_\_

Roll Call:

Jeff Arnett \_\_\_\_\_ Michelle Maginot \_\_\_\_\_ Reid Myers \_\_\_\_\_

Nancy Newkirk \_\_\_\_\_ Bridget Watson \_\_\_\_\_

**Contact Person**

Rob Smiley, Chief Operations Officer

**Description**

In order to support the EV buses that will soon be delivered to Sunnyvale School District, and future EV vehicles, the electrical infrastructure at the Operations Yard will need to be upgraded in order to handle the increased demand. While applying for a service upgrade, District staff became aware of a grant program, PG&E's EV Fleet Electrification program.

Commonly, Sunnyvale School District would be responsible for all costs associated with an electrical service upgrade. Under this program, funding for engineering and all infrastructure materials and installation back of the meter will be done at no cost to Sunnyvale School District.

PG&E does require that an easement be granted to construct, reconstruct, install, inspect, maintain, replace, remove and use facilities for public utilities purposes.

The process to provide an easement requires action be taken at two separate meeting of the Board of Education. The initial Resolution was approved by the Board at its regularly scheduled meeting on February 6, 2020. Resolution No. 20-13 will complete the process. Resolution No. 20-13 requires no less than 2/3 Board support. Once approved, staff will complete the easement documents and forward to PG&E.

It is anticipated that work by PG&E will begin in approximately 4 weeks.

This electrical service upgrade is a key component in our efforts to convert a portion of Sunnyvale School District's transportation and white fleet to EV.

The attached easement has been reviewed by legal counsel and the aforementioned process was developed in concert with legal counsel.

Financial Impact:

The adoption of Resolution 20-13 has no immediate or foreseen fiscal impact.

**Recommendation**

The Superintendent recommends the Board of Education adopt Resolution No. 20-13 Authorizing the Conveyance of Dedication of a Public Utility Easement to Pacific Gas and Electric Company.

**Supporting Documents**

[Resolution Authorizing Conveyance of Easement to PGE 3-5-20 BOE Meeting.pdf](#)

Created on 2/25/2020 at 6:40 PM PST by Annalee Wee  
Last Modified on 2/25/2020 at 7:06 PM PST by Annalee Wee

**RESOLUTION NO. 20-13**

**RESOLUTION OF THE  
SUNNYVALE SCHOOL DISTRICT BOARD OF EDUCATION AUTHORIZING THE  
CONVEYANCE OF DEDICATION OF A PUBLIC UTILITY EASEMENT TO  
PACIFIC GAS AND ELECTRIC COMPANY**

**WHEREAS**, section 17556, *et seq.*, of the California Education Code authorizes the Sunnyvale School District ("District"), by two-thirds (2/3) vote of its Board of Education ("Board"), to dedicate an easement to a private corporation engaged in the public utility business, to lay, construct, reconstruct, maintain, and operate water, sewer, gas, or storm drain pipes or ditches, electric or telephone lines, and access roads used in connection therewith, either with or without consideration and without a vote of the electors of the District first being taken; and

**WHEREAS**, District owns that certain real property known as Sunnyvale School District Offices, located at 820 West McKinley Ave, City of Sunnyvale, County of Santa Clara, State of California (the "Property"); and

**WHEREAS**, the Pacific Gas and Electric Company ("Company") desires to acquire: an easement together with a right-of-way therefor, on, over, and under the easement area on the Property to construct, reconstruct, install, inspect, maintain, replace, remove and use facilities for public utilities purposes, which are described and depicted in the Public Utility Easement attached hereto as Exhibit "1" and incorporated herein (the "Land and Easement"); and

**WHEREAS**, on February 6, 2020, the Board Resolution No. 20-12 declaring its intention to convey the Land and Easement to the Company in exchange for the consideration and subject to the terms and conditions set forth in the Grant Deed and Public Utility Easement, and further called a public hearing in connection therewith; and

**WHEREAS**, all statutorily required notices were given, and on this 5<sup>th</sup> day of March, 2020, the Board held a public hearing on the question of conveying the Land and Easement to the Company, at which hearing all persons so desiring were afforded an opportunity to be heard.

**NOW THEREFORE**, the Sunnyvale School District Board of Education hereby resolves, determines, and finds the following:

**Section 1.** Recitals. The foregoing recitals are true and correct and incorporated herein.

**Section 2.** Approval of Dedication of Public Utility Easement and License Agreement. Having received no legal protest to the conveyance and dedication of the Land and Easement, the Board hereby approves the dedication as described herein. The President of the Board, the Clerk of the Board, and the Superintendent, and/or his designee, are hereby directed to take all actions to carry out the intent of the Board, including, without limitation, (1) to execute and deliver to the Company the Public Utility Easement for recordation in the form attached hereto as Exhibits "1" together with an executed copy of this Resolution. Upon recordation, the Public Utility Easement shall be fully effective.



**PASSED AND ADOPTED** by the Sunnyvale School District Board of Education, this 5<sup>th</sup> day of March, 2020, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Jeffrey Arnett  
Member, Board of Education of the  
Sunnyvale School District

\_\_\_\_\_  
Michelle Maginot  
Member, Board of Education of the  
Sunnyvale School District

\_\_\_\_\_  
Reid Myers  
Member, Board of Education of the  
Sunnyvale School District

\_\_\_\_\_  
Nancy Newkirk  
Member, Board of Education of the  
Sunnyvale School District

\_\_\_\_\_  
Bridget Watson  
Member, Board of Education of the  
Sunnyvale School District

Attested to:

\_\_\_\_\_  
Bridget Watson  
Clerk, Board of Education of the  
Sunnyvale School District

**EXHIBIT "1"**  
**Public Utility Easement**

EVCN Charging Network Easement (Rev. 10/17)  
RECORDING REQUESTED BY AND RETURN TO:

*PACIFIC GAS AND ELECTRIC COMPANY*  
*245 Market Street, N10A, Room 1015*  
*P.O. Box 770000*  
*San Francisco, California 94177*

Location: City/Uninc \_\_\_\_\_  
Recording Fee \$ \_\_\_\_\_  
Document Transfer Tax \$ \_\_\_\_\_

- This is a conveyance where the consideration and Value is less than \$100.00 (R&T 11911)  
 Computed on Full Value of Property Conveyed, or  
 Computed on Full Value Less Liens & Encumbrances Remaining at Time of Sale  
 Exempt from the fee per GC 27388.1 (a) (2); This document is subject to Documentary Transfer Tax

(SPACE ABOVE FOR RECORDER'S USE ONLY)

\_\_\_\_\_  
Signature of declarant or agent determining tax

LD# 2306-02-

EASEMENT DEED

SUNNYVALE SCHOOL DISTRICT OF SANTA CLARA COUNTY, a public school district,

hereinafter called Grantor, hereby grants to PACIFIC GAS AND ELECTRIC COMPANY, a California corporation, hereinafter called Grantee, the right from time to time to construct, reconstruct, install, inspect, maintain, replace, remove, and use facilities of the type hereinafter specified, together with a right of way therefor, within the easement area as hereinafter set forth, and also ingress thereto and egress therefrom, over and across the lands of Grantor situate in the City of Sunnyvale, County of Santa Clara, State of California, described as follows:

(APN 165-11-007)

PARCEL 2 as shown upon the Parcel Map filed for record December 15, 1992 in Book 642 of Maps at page 39 Santa Clara County Records.

Said facilities and easement area are described as follows:

Such underground conduits, pipes, manholes, service boxes, wires, cables, and electrical conductors; aboveground marker posts, risers, and service pedestals; underground and aboveground switches, fuses, terminals, and transformers with associated concrete pads; electric vehicle charging supply equipment, bollards and/or curbs or other associated safety equipment, associated signage; and fixtures and appurtenances necessary to any and all thereof, as Grantee deems necessary for the distribution of electric energy and communication purposes located within the strips of land of the uniform width of 10 feet, lying 5 feet on each side of the alignment of the facilities as initially installed hereunder. The approximate location of said facilities are shown upon Grantee's Drawing Number 31476499 attached hereto and made a part hereof.

Grantee agrees that on receiving a request in writing, it will at Grantor's expense, survey, prepare and record a "Notice of Final Description" referring to this instrument and setting forth a description of said strips of land.

Grantor further grants to Grantee the right, from time to time, to trim or to cut down any and all trees and brush now or hereafter within said easement area, and shall have the further right, from time to time, to trim and cut down trees and brush along each side of said easement area which now or hereafter in the opinion of Grantee may interfere with or be a hazard to the facilities installed hereunder, or as Grantee deems necessary to comply with applicable state or federal regulations.

Grantor shall not erect or construct any building or other structure or drill or operate any well within said easement area.

Grantor further grants to Grantee the right to assign to another public utility as defined in Section 216 of the California Public Utilities Code the right to install, inspect, maintain, replace, remove and use communications facilities within said easement area (including ingress thereto and egress therefrom).

In the event upon termination of the electric vehicle charging station contract as set forth in said terms and conditions, Grantee shall upon written demand therefor execute and deliver to Grantor a good and sufficient quitclaim of said easement and right of way or such portion thereof conveyed in this document, at Grantor's expense.

The legal description herein, or the map attached hereto, defining the location of this utility distribution easement, was prepared by Grantee pursuant to Section 8730 (c) of the Business and Professions Code.

The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto.

In exercising its easement rights hereunder, Grantee shall not unreasonably interfere with, disrupt, or materially adversely affect Grantor's business operations or access rights at the property owned by Grantor.

Dated: \_\_\_\_\_, \_\_\_\_\_.

I hereby certify that a resolution was adopted on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the \_\_\_\_\_ authorizing the foregoing grant of easement.  
By \_\_\_\_\_

SUNNYVALE SCHOOL DISTRICT OF SANTA CLARA COUNTY, a public school district

By \_\_\_\_\_

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of \_\_\_\_\_ )

On \_\_\_\_\_, before me, \_\_\_\_\_  
Here insert name and title of the officer

personally appeared \_\_\_\_\_

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

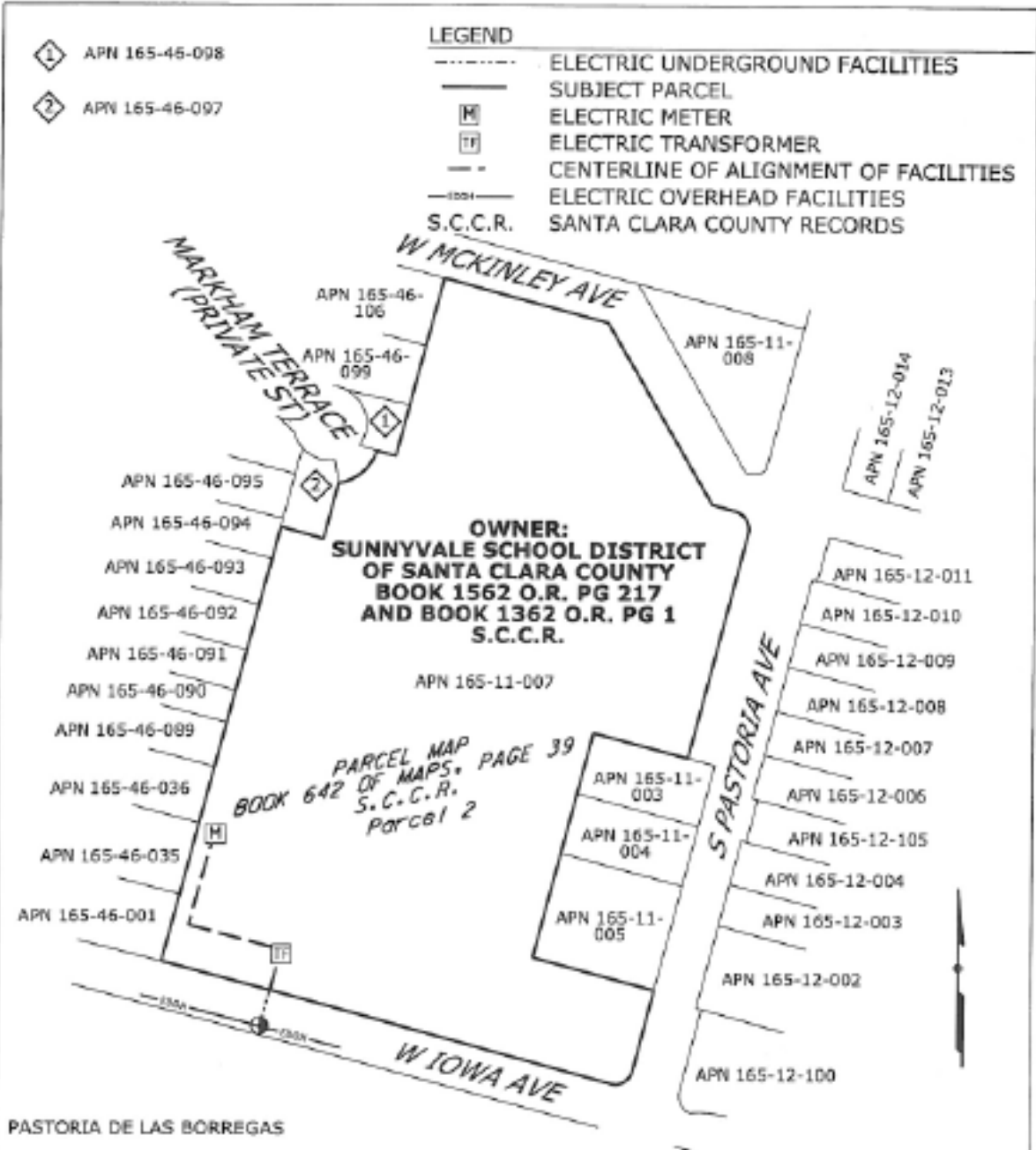
WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of Notary Public

(Seal)

**CAPACITY CLAIMED BY SIGNER**

- Individual(s) signing for oneself/themselves
- Corporate Officer(s) of the above named corporation(s)
- Trustee(s) of the above named Trust(s)
- Partner(s) of the above named Partnership(s)
- Attorney(s)-in-Fact of the above named Principal(s)
- Other \_\_\_\_\_



PASTORIA DE LAS BORREGAS

UNLESS OTHERWISE SHOWN ALL COURSES EXTEND TO OR ALONG ALL BOUNDARIES OR LINES

Applicant: <b>SUNNYVALE SCHOOL DISTRICT</b> <b>820 WEST MCKINLEY AVE, SUNNYVALE</b>				SCALE NOT TO SCALE	DATE 12/28/19
SECTION (SW/SW/25)	TOWNSHIP (T6S)	RANGE (R2W)	MERIDIAN (MDM)	COUNTY OF: SANTA CLARA	CITY OF: SUNNYVALE
PLAT MAP REFERENCES				F.B.: N/A	DR.BY: LC
ELECTRIC F1319 BOOK 642 MAPS 39				PG&E	DE ANZA DIVISION
				31476499 AUTHORIZ	31476499 DRAWING NO.

Attach to LD: 2306-02-  
Area: 3; De Anza Division  
Land Service Office: Fresno  
Line of Business: Electric Charging Station (95), Electric Distribution (43)  
Business Doc Type: Easements  
MTRSQ: 23.06.02.25.33  
FERC License Number: N/A  
PG&E Drawing Number: 31476499  
Plat No.: Electric F1319  
LD of Affected Documents: N/A  
LD of Cross-Referenced Documents: N/A  
Type of interest: Communication Easements (6), Electric Underground Easements (4), Utility  
Easement (86)  
SBE Parcel: N/A  
% Being Quitclaimed: N/A  
Order or PM: 31476499  
JCN: N/A  
County: Santa Clara  
Utility Notice Number: N/A  
851 Approval Application No: N/A; Decision: N/A  
Prepared By: LC  
Checked By: PRFB



Printed : 2/27/2020 5:03 PM PST

**9. E. Revised Board Policies - Student Enrollment and School Attendance Boundaries**

**Quick Summary / Abstract**

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Board Action \_\_\_\_\_

**Contact Person**

Michael Gallagher, Ed.D. - Deputy Superintendent, Human Resources

**Description**

The following Board Policies pertaining to student enrollment and school attendance boundaries were subject to an annual review by staff:

BP/AR	Title	Last Revision	Status
BP 5116	School Attendance Boundaries	January 2018	No Changes
AR 5116	School Attendance Boundaries	December 2017	No Changes
BP 5116.1	Intradistrict Open Enrollment	January 2018	Revised
AR 5116.1	Intradistrict Open Enrollment	February 2019	Revised
BP 5117	Interdistrict Attendance	March 2019	No Changes
AR 5117	Interdistrict Attendance	February 2019	No Changes
BP 5118	Open Enrollment Act Transfers	January 2018	No Changes
AR 5118	Open Enrollment Act Transfers	December 2017	No Changes
BP 6181	Alternative Schools/Program of Choice	February 2019	No Changes
AR 6181	Alternative Schools/Program of Choice	December 2017	No Changes

The above Board Policies were compared to the sample documents on the California School Board Association GAMUT system and updated when necessary to reflect new laws.

**Supporting Documents**

[BP5116.1 - 02.2020 Final Draft \(1\).pdf](#)

[AR5116.1 - 02.2020 Final Draft.pdf](#)

Created on 2/24/2020 at 1:26 PM PST by Laura Di Pol  
Last Modified on 2/25/2020 at 7:23 PM PST by Annalee Wee

## Students

### Intradistrict Open Enrollment

#### Open Enrollment, Alternative Schools and Programs of Choice

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while also maximizing the efficient use of district facilities and resources. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

(cf. 5116.2 - Involuntary Student Transfers)

(cf. 5117 - Interdistrict Attendance)

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of their residence within the district. (Education Code 35160.5)

It is the desire of the Governing Board to allow students to remain at their attending school should they wish to stay.

(cf. 5111.1 - District Residency)

The Board shall annually review this policy. (Education Code 35160.5, 48980)

#### Enrollment Priorities

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

Establishing residency within a school's attendance boundaries does not guarantee enrollment in that school.

(cf. 5116 - School Attendance Boundaries)

The Superintendent or designee shall grant priority for the enrollment of a student in a district school outside of the student's attendance area if the student:

1. Is enrolled in a district school designated by the California Department of Education (CDE) as "persistently dangerous" (20 USC 7912; 5 CCR 11992)

(cf. 0450 - Comprehensive Safety Plan)

2. Is a victim of a violent crime while on school grounds (20 USC 7912)
3. Is a victim of an act of bullying committed by another district student, as determined through an investigation following the parent/guardian's submission of a written complaint with the school, district, or local law enforcement agency pursuant to Education Code 234.1 (Education Code 46600)



If the district school requested by the student is at maximum capacity, the Superintendent or designee shall accept an intradistrict transfer request for another district school. (Education Code 46600)

(cf. 1312.3 - Uniform Complaint Procedures)  
(cf. 5131.2 - Bullying)

4. Is currently enrolled in a district school identified by CDE for comprehensive support and improvement, with priority given to the lowest academically achieving students from low-income families as determined pursuant to 20 USC 6313(a)(3) (20 USC 6311)

(cf. 0520.1 - Comprehensive and Targeted Support and Improvement)

5. Is experiencing special circumstances that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school that is at capacity and otherwise closed to transfers. To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)
  - a. A written statement from a representative of an appropriate state or local agency, including, but not necessarily limited to, a law enforcement official or a social worker, or a properly licensed or registered professional, including, but not necessarily limited to, a psychiatrist, psychologist, marriage and family therapist, clinical social worker, or professional clinical counselor
  - b. A court order, including a temporary restraining order and injunction
6. Is a sibling of another student already attending that school
7. Has a parent/guardian who is a current district employee working at least twenty (20) hours per week assigned to that school as his/her primary place of employment is that school.

#### Application and Selection Process

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law and Board policy, applications for intradistrict open enrollment shall be submitted during the first ten school days in February of the school year preceding the school year for which the transfer is requested.

The Superintendent or designee shall calculate each school's capacity in a nonarbitrary manner using student enrollment and available space. (Education Code 35160.5)

Schools without anticipated capacity may be declared "impacted" and excluded from the open enrollment process.

Except for the enrollment priorities listed above, the Superintendent or designee shall use a random, unbiased selection process to determine which students shall be admitted whenever a district school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance. However, existing entrance criteria may be used for enrolling students in specialized schools or programs, provided that the criteria are uniformly applied to all applicants. (Education Code 35160.5)

#### Transportation

In general, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

(cf. 3250 - Transportation Fees)

(cf. 3540 - Transportation)

#### Legal Reference:

##### EDUCATION CODE

200 Prohibition against discrimination

35160.5 District policies; rules and regulations

35291 Rules

35351 Assignment of students to particular schools

46600-46611 Interdistrict attendance agreements

48200 Compulsory attendance

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48980 Notice at beginning of term

##### CODE OF REGULATIONS, TITLE 5

11992-11994 Definition of persistently dangerous schools

##### UNITED STATES CODE, TITLE 20

6311 State plans

6313 Eligibility of schools and school attendance areas; funding allocation

7912 Transfers from persistently dangerous schools

##### COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

##### ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 95 (2002)

#### Management Resources:

##### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Public School Choice FAQs

Every Student Succeeds Act - Update #8, July 14, 2017

##### U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Unsafe School Choice Option, May 2004

##### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

#### Policy

adopted: ~~January 11, 2018~~ **March 5, 2020**

SUNNYVALE SCHOOL DISTRICT  
Sunnyvale, California

## Students

### Intradistrict Open Enrollment

#### Open Enrollment, Alternative Schools and Programs of Choice

1. The Superintendent or designee shall identify those schools which may have space available for additional students. A list of those schools and open enrollment applications shall be available at each school site, the district office, and on the district's web site. Schools without anticipated capacity may be declared "impacted" and excluded from the open enrollment process.
2. Open enrollment occurs the first 10 school days of February.
3. Classes are established based on requests received during the open enrollment application period.
4. New students must register for their attendance area school before requesting an alternative school or program of choice.
  - a. Establishing residency in a school's attendance area does not guarantee enrollment in that school.
5. A designated portion of the enrolled students shall be residents of the attendance area of the neighborhood school that houses the program of choice although the program of choice itself will not have a limited attendance area.
6. After the enrollment priorities have been applied in accordance with Board policy, if there are more requests for a particular school than there are spaces available, a random lottery shall be held from the applicant pool.
  - a. **Siblings applying for open enrollment for the same grade level at the same school site will be considered as one entity for the purposes of the lottery.**
7. Enrollment will be determined by lottery following these priorities:
  - a. Children of original advisory committee formed to establish the program of choice.
  - b. Siblings of in-district students currently attending the same alternative school or program of choice.
  - c. New, in-district students.
8. The lottery will occur on or about the first Tuesday in April.
9. After the lottery has been conducted, the Student Information Administrator shall provide written notification to applicants as to whether their applications have been approved, denied, or placed on a waiting list. If the application is denied, the reasons for denial shall be stated. Applicants will receive final confirmation of their open-enrollment request by June 1 of the school year the lottery is conducted.

- a. Approved applicants must confirm their enrollment within 10 school days.
- b. Once enrolled, a student in grades K-8 (TK excepted) on an open enrollment transfer shall not be required to reapply for admission to the school or program of choice during their continuous enrollment in the school. The school accepting the Open Enrollment, in essence, becomes the student's home school for as long as that student remains at any grade level (TK excepted) enrolled at that school. The student may be subject to displacement due to excessive enrollment based on the enrollment date in the school with the same priority as neighborhood students.
- c. Except as may relate to enrollment in programs of choice without neighborhood attendance areas, no student who currently resides in the attendance area of a school shall be displaced by students transferring from outside the attendance area.
- d. Late applicants shall not be added to the waiting list for the current year but shall instead wait for a subsequent lottery.
- e. Any complaints regarding the open enrollment process shall be submitted in accordance with the applicable complaint procedure.

(cf. 1312.3 - Uniform Complaint Procedures)

#### Notifications

Notifications shall be sent to parents/guardians at the beginning of each school year describing all current statutory attendance options and local attendance options available in the district. Such notification shall include: (Education Code 35160.5, 48980)

1. All options for meeting residency requirements for school attendance

(cf. 5111.1 - District Residency)

(cf. 5118 - Open Enrollment Act Transfers)

2. Program options offered within local attendance areas
3. A description of any special program options available on both an interdistrict and intradistrict basis
4. A description of the procedure for application for alternative attendance areas or programs and the appeals process available, if any, when a change of attendance is denied
5. A district application form for requesting a change of attendance
6. The explanation of attendance options under California law as provided by the CDE

(cf. 5145.6 - Parental Notifications)

7. A student on an open enrollment transfer will be assigned to the middle school assigned to the student's neighborhood attendance area.

8. Admission to a particular school shall not be influenced by a student's academic or athletic performance.

A student eligible for special education may be placed within a particular district program or school pursuant to the individualized education program ("IEP") process, and a special education student's placement may thereby preempt the open enrollment process. Eligible special education student's placed in their neighborhood schools may apply for open enrollment transfers to other district schools with available appropriate special education program options subject to the same criteria as general education students.

#### Transfers for Victims of a Violent Criminal Offense

Within a reasonable amount of time, not to exceed 14 days, after it has been determined that a student has been the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. In making the determination that a student has been a victim of a violent criminal offense, the Superintendent or designee shall consider the specific circumstances of the incident and consult with local law enforcement as appropriate. Examples of violent criminal offenses include, but are not limited to, attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, or hate crimes.

The Superintendent or designee shall consider the needs and preferences of the affected student and his/her parent/guardian in making the offer. If the parent/guardian elects to transfer his/her child, the transfer shall be completed as soon as practicable.

#### Transfers from a "Persistently Dangerous" School

Upon receipt of notification from the California Department of Education (CDE) that a district school has been designated as "persistently dangerous," the Superintendent or designee shall provide parents/guardians of students attending the school with the following notifications:

1. Within 10 days of receipt of the notification from CDE, the Superintendent or designee shall provide parents/guardians of students attending the school with notice of the school's designation. Along with this notification, or at least 14 calendar days before the start of the school year, the Superintendent or designee shall provide a list of other district schools to which any student of the school that is designated as persistently dangerous may transfer.
2. Parents/guardians who desire to transfer their child out of the school shall provide a written response to the Superintendent or designee and shall rank-order their preferences from among all schools identified by the Superintendent or designee as eligible to receive transfer students.
3. The Superintendent or designee shall consider the needs and preferences of students and parents/guardians before making an assignment, but is not obligated to accept the parent/guardian's preference if the assignment is not feasible due to space constraints or other considerations. The Superintendent or designee shall notify the parents/guardians of the assigned school.

For students whose parents/guardians accept the offer, the transfer shall be made as quickly as possible. If the parents/guardians decline the assigned school, the student may remain in the current school.

(cf. 0450 - Comprehensive Safety Plan)

The transfer shall remain in effect as long as the student's school of origin is identified as "persistently dangerous." The Superintendent or designee may choose to make the transfer permanent based on the educational needs of the student, parent/guardian preferences, and other factors affecting the student's ability to succeed if returned to the school of origin.

The Superintendent or designee shall cooperate with neighboring districts to develop an interdistrict transfer program in the event that space is not available in a district school.

(cf. 5117 - Interdistrict Agreements)

Regulation  
approved: ~~February 7, 2019~~ **March 5, 2020**

SUNNYVALE SCHOOL DISTRICT  
Sunnyvale, California



**BOARD OF EDUCATION Regular Board Meeting**

**03/05/2020 07:00 PM**

Board Room

819 West Iowa Avenue, Sunnyvale, CA 94086

Printed : 2/27/2020 5:03 PM PST

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**9. F. 2020 California School Boards Association (CSBA) Delegation Assembly Election Vote** 

**Quick Summary / Abstract**

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Board Action \_\_\_\_\_

**Contact Person**

Benjamin H. Picard, Ed.D., Superintendent

**Description**

Attached is the ballot material for the election of representatives to the CSBA Delegate Assembly from our region. The material consists of a ballot, list of current delegates in our region, and each candidate's biographical sketch and optional resume if provided. The Board may vote for up to four (4) candidates this year. The official ballot must be signed by the Superintendent or Board Clerk and postmarked by the U. S. Post Office on or before Monday, March 16, 2020. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2020 - March 31, 2022.

**Recommendation**

The Superintendent recommends that the Board of Education determine how to cast its vote(s) for up to four (4) candidates from Region 20 (Santa Clara County).

**Supporting Documents**

[2020 CSBA Delegate Assembly Election Ballot.pdf](#)

Created on 2/11/2020 at 2:04 PM PST by Annalee Wee  
Last Modified on 2/11/2020 at 2:04 PM PST by Annalee Wee



***REQUIRES BOARD ACTION***

**Due: Mon. Mar. 16—return ballot in enclosed envelope**

January 31, 2020

**MEMORANDUM**

To: All Board Presidents and Superintendents — CSBA Member Boards  
From: Xilonin Cruz-Gonzalez, CSBA President  
Re: 2020 Ballot for CSBA Delegate Assembly — **U.S. Postmark Deadline is Mon. March 16**

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Enclosed is the ballot material for election to CSBA’s Delegate Assembly from your region or subregion. It consists of: 1) the ballot (on red paper), the reverse side of which contains the names of ALL current members of the Delegate Assembly from your region or subregion; and 2) the required candidate biographical sketch form and, if submitted, a resume. In addition, provided is a copy of the ballot on white paper to include with your board agenda. **Only the ballot on red paper is to be completed and returned to CSBA. It must be postmarked by the U.S. Post Office on or before Monday, March 16, 2020. No exceptions.**

Your Board may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies, the Board may vote for up to three candidates. However, your Board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district’s stationery. Please write **DELEGATE ELECTION** prominently on the envelope along with the region or subregion number on the bottom left corner of the envelope (this number appears at the top of the ballot).

If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2020 – March 31, 2022. The next meeting of the Delegate Assembly takes place on Saturday, May 16 and Sunday, May 17 at the Hyatt Regency in Sacramento. The names of all Delegates will be available on CSBA’s website no later than Wednesday, April 1. Please do not hesitate to contact CSBA’s Executive Office at (800) 266-3382 should you have any questions.

Encs: Ballot on red paper and watermarked “copy” of ballot on white paper  
List of all current Delegates on reverse side of ballot  
Candidate(s)’ required Biographical Sketch Forms and resumes, if provided  
CSBA-addressed envelope to send back ballots



**REQUIRES BOARD ACTION**

This completed **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the U.S. post office no later than **MONDAY, MARCH 16, 2020**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.

*A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2020 DELEGATE ASSEMBLY BALLOT  
REGION 20  
(Santa Clara County)

(Vote for no more than 4 candidates)

---

*Delegates will serve two-year terms beginning April 1, 2020 – March 31, 2022*

*\*denotes incumbent*

- Melissa Baten Caswell (Palo Alto USD)\*
- Cynthia Chang (Los Gatos-Saratoga Jt. Un. HSD)\*
- Lorena Chavez (East Side Union HSD)
- Jodi Muirhead (Santa Clara USD)\*
- Mary Patterson (Morgan Hill USD)\*
- Carol Presunka (Cambrian SD)

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*Provision for Write-in Candidate Name*

---

*School District*

---

*Signature of Superintendent or Board Clerk*

---

*Title*

---

*School District*

---

*Date of Board Action*

*See reverse side for a current list of all Delegates in your Region.*

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**REGION 20 – 12 Delegates (11 elected/1 appointed◇)**

**Director: Albert Gonzalez (Santa Clara USD)**

**Below are the current Delegates and their terms (as of January 31, 2020).**

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**County: Santa Clara**

Melissa Baten Caswell (Palo Alto USD) term expires 2020  
Teresa Castellanos (San Jose USD)◇, appointed term expires 2021  
Cynthia Chang (Los Gatos-Saratoga Jt. Union HSD), term expires 2020  
Danielle Cohen (Campbell Union SD), term expires 2021  
Bonnie Mace (Evergreen ESD), term expires 2021  
Jodi Muirhead, (Santa Clara USD), term expires 2020  
Reid Myers (Sunnyvale SD), term expires 2021  
Mary Patterson (Morgan Hill USD), term expires 2021  
Andres Quintero (Alum Rock Union ESD), term expires 2021  
George Sanchez (Franklin-McKinley ESD), term expires 2021  
Fiona Walter (Mountain View Los Altos HSD), term expires 2021

**County Delegate:**

Rosemary Kamei (Santa Clara COE), term expires 2020

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**County**

Santa Clara

**Delegate Assembly Biographical Sketch Form for 2020 election**  
***DUE: Tuesday, January 7, 2020 – no late submissions accepted***

Please complete, sign, and date this required biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted. Please do not state “see résumé” and do not re-type this form. It is the candidate’s responsibility to confirm that all nomination materials have been received by the CSBA Executive Office, call 800.266.3382 or email at [nominations@csba.org](mailto:nominations@csba.org).

***Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.***

**Signature:** \_\_\_\_\_ **Date:** 12/16/2019

Name: Melissa Baten Caswell CSBA Region & subregion #: 20  
 District or COE: Palo Alto Unified School District ( PAUSD) Years on board: 12  
 Profession: High Tech Consultant Contact Number (please v  Cell  Home  Bus.): 6508231166  
 \*Primary E-mail: mcaswell@pausd.org  
 (\*Communications from CSBA will be sent to primary email)  
 Are you an incumbent Delegate?  Yes  No | If yes, year you became Delegate: 2019

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.**

I have been a Delegate from our region for the past year. I have been active in the Delegate Assembly discussions about Special Education challenges and overall funding needs. In addition to my passion around supporting and improving our public school system, I have over 18 years of local community service leadership. In addition to Delegate Assembly, I am currently President of the Santa Clara County School Boards’ Association and a member of the Palo Alto Unified School District Board of Education (I am a 12 year Trustee and have been Board President twice). My background also includes more than 17 years of management experience in finance and high tech.

**Please describe your activities and involvement on your local board, community, and/or CSBA.**

My advocacy has included working with school board members, local legislators, city council members, county supervisors, community groups and constituency lobbying groups to support funding and support for many important causes; including teacher professional development and retention; addressing program needs in core academics, counseling, special education, athletics, and the arts; advocating for innovative teaching; promoting effective use of technology; addressing the effects of changing student enrollment; championing much needed campus renovation and expansion; and encouraging the creation of partnerships to support initiatives on key issues.

**What do you see as the biggest challenge facing governing boards and how can CSBA help address it?**

Funding, rising pension costs, and teacher retention (in the face of extremely high housing and cost of living in California) are already straining school districts and making it very difficult to make progress on initiatives to reduce the achievement gap, increase graduation rates, support the academic and socio-emotional health of every child, and further the development of our next generation of leaders. I would be honored to continue to represent this region, so CSBA and our legislators understand how they can help us to successfully protect and improve our public education system in Santa Clara County.

## Melissa Baten Caswell

650-823-1166

[mbcaswell@yahoo.com](mailto:mbcaswell@yahoo.com)

<https://www.linkedin.com/in/melissa-baten-caswell-b4025b/>

### School Board Experience

Palo Alto Unified School District

2007 - PRESENT Governing Board Member (President 2011 & 2015, Vice President 2010 & 2014) - Term expires 2020

### Board of Education Committee Assignments:

- Santa Clara County School Boards Assn. (SCCSBA) (4 yrs: Pres. 2019-20, VP 2018-19, Hoffmann Awards Chair 2017-18,)
- PAUSD Board Policy Review Committee (2 years, Chair 1 yr)
- Palo Alto City-School Liaison Committee (6 years, Chair 3 yrs)
- Stanford/School Liaison (6 yrs)
- Los Altos Hills Town Council/PAUSD School Liaison (2 yrs)
- Palo Alto Housing Element TAG (2 yrs)
- Palo Alto City Regional Housing Mandate Committee (2 yrs)
- PAUSD Property Subcommittee (1 yr)
- ROP Policy Council (2 years)
- Board Liaison District-Wide PTA (4 yrs)
- Board Liaison Palo Alto Partners in Education (PAUSD's education foundation) (3 yrs)
- Board Liaison Palo Alto CAC (PAUSD's Community Advisory Committee for Special Education) (1 yr)

### Professional Experience

**Caswell Consulting**

Principal. Marketing strategy, corporate positioning, program development, and market research.

**CollegeMojo.com**

Founder and CEO. Tech startup in education. Help students organize and manage the college application process.

**Calico Commerce**

VP: Marketing, Product Mgt, NetMarkets; Dir. Corp. Dev, Industry Solutions and Ecommerce Software Solutions.

**Cadence Design**

Director of Marketing, Alta Group (High-level Systems Design Business Unit). Software for Chip and Systems Design.

**Compression Labs**

Manager of Market Development, Industry Marketing and Field Marketing. Videoconferencing Systems.

**IDE**

Manager of Platform Marketing. Development Environment Software.

**Sun Microsystems**

Mgr. Strategic Accounts, Solaris1 Product Mgr, WW Edu & Research Mktg. Information Technology and Services.

**Apple Computer**

Intern Apple USA, Education Marketing Information Technology and Services.

**Irving Trust**

Financial Analyst, Relationship Manager. Banking and Finance.

### Education

Dartmouth College MBA: Amos Tuck School; AB: Psychology, concentration in Economics. Member KKG Sorority.

### Volunteer Board Positions

- PRESENT CSBA Delegate Assembly
- PRESENT Santa Clara County School Boards Assn (President 2019-20, VP 2018-19, Awards Chair 2017-18)
- PRESENT Palo Alto Art Center: Capital Campaign Cabinet (2008-11), Foundation Bd (2011-17) Emeritus Bd (2017+)
- 2008-2013 Palo Alto Medical Foundation Community Advisory Board
- 2006-2012 Youth Community Service Organization, Founding Board Member and Vice Chair
- 2005-2008 6th District PTA Executive Board (Santa Clara County)
- 2004-2007 Palo Alto Council of PTAs Executive Board, (Pres. 2005-07, Vice Pres. 2004)
- 2002-2004 Duvneck Elementary School PTA Executive Board (Pres. 2003-04, Sec. 2002, Parliamentarian 2005)
- 2001-2003 Downtown Children's Center Parent Advisory Board (Pres. 2002-03)

### Professional Associations

- California Association of Large Suburban School Districts (CALSSD) (12 years)
- Schools for Strong Finance (SF2) (12 years)
- California School Boards Association (CSBA) (12 years)

### Other Community Volunteer Service

3 Parcel Tax campaigns, 2 Bond Measure campaigns, City of Palo Alto 125 Anniversary Committee, Palo Alto Women's Club Philanthropy Committee, Bucknell University Parent Advisory Board, Dartmouth College Alumni Interviewer, Dartmouth Alumni Association Development Committee, Amos Tuck School (Dartmouth) Alumni Development Committee, Blue Ribbon and Green Ribbon Mayoral Task Forces; Palo Alto Family Resources Ambassador; BizWorld Instructor; Junior Great Books Instructor; Meet the Masters Instructor; Parent Volunteer, AYSO, CYSA, YMCA, and Little League Team Leaders, Girl Scout Troop Leader, Duvneck Elementary School: Room Parent, Lice Checker, Enews Editor, Sun Microsystems Community Donations Committee

### Relevant Awards:

- Duvneck PTA Golden Oak Award, 2010
- Palo Alto PTA Council Continuing Service Award, 2009
- City of Palo Alto Commendation, 2006

**Delegate Assembly Biographical Sketch Form for 2020 election**

***DUE: Tuesday, January 7, 2020 – no late submissions accepted***

Please complete, sign, and date this required biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted. Please do not state “see résumé” and do not re-type this form. It is the candidate’s responsibility to confirm that all nomination materials have been received by the CSBA Executive Office, call 800.266.3382 or email at [nominations@csba.org](mailto:nominations@csba.org).

***Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.***

**Signature:**

*Mary Patterson*

**Date:** Dec. 18, 2019

Name: <u>Mary Patterson</u>	CSBA Region & subregion #: <u>20</u>
District or COE: <u>Morgan Hill Unified</u>	Years on board: <u>3</u>
Profession: <u>Health Educator</u>	Contact Number (please v <input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Bus.): <u>408-705-8810</u>
*Primary E-mail: <u>pattersonm@mhusd.org</u>	
<small>(*Communications from CSBA will be sent to primary email)</small>	
Are you an incumbent Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   If yes, year you became Delegate: <u>2018</u>	

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.**

The Delegate Assembly is a diverse and powerful voice in the formulation of CSBA's policy platform and prioritization of education's most pressing issues. Having served as a Delegate for two full years, I am eager to continue to contribute to these critical deliberations. I represent a unique area in Southern Santa Clara County whose concerns and experiences need to be considered. I am a thoughtful listener and communicator and an experienced educator and school board member who understands deeply the needs of children and families.

**Please describe your activities and involvement on your local board, community, and/or CSBA.**

Upon my election to the Morgan Hill Unified board, I undertook the full series of Masters In Governance trainings. One year into my term, I was unanimously elected vice president of the board and unexpectedly took over as president six months later. I participate in CSBA's annual Legislative Action Day and continuously foster relationships with local elected officials at the city, county and state level. I am immersed in local and statewide priorities for children through active membership in our County School Boards Association, the local Children's Agenda Network and Children Now.

**What do you see as the biggest challenge facing governing boards and how can CSBA help address it?**

Our challenges are many. Adequate funding tops the list and I am committed to supporting CSBA's Full and Fair Funding campaign as well as other efforts like state facility bond offerings and policies to cap litigation payouts. Student mental health and special education needs have expanded more rapidly than school resources to address them. I will gladly participate in CSBA's efforts to advocate for funding, professional development and outside expertise to support kids and families with these needs.

# Mary D. Patterson, MPH

## RESUME

### Knowledge & Skills

*Leadership:* ability to articulate and pursue vision, identify and achieve goals, engage diverse partners and collaborate to succeed.

*Public Health:* expertise and passion in interdisciplinary fields that inform strategies essential for assuring healthy children, families and communities.

*Policy Making:* reliance on research, best practice and constituent voice to produce policies that improve circumstances and promote progress toward improved wellbeing for children and families.

*Teaching and Instruction:* concise and compelling communication techniques that engage diverse audiences.

### Career

Morgan Hill Unified School District, CA, *Immediate Past President*. Elected to a 4-year term November 2016.

Stanford Children's Health, Palo Alto, CA, *Community Teacher*. 2007 to present.

High Thrive Consulting, San José, CA, *Founder & CEO*. 2008 to present.

The Health Trust, San José, CA, *Director of Strategic Partnerships*. 2014 to 2018.

Project Cornerstone, San José, California, *Executive Director*. 2005 to 2007.

Santa Clara County government, California, *Special Assistant for Children's Services*. 2000 to 2005.

### Education

University of Brussels, Belgium, Fulbright Fellowship.

University of North Carolina, Chapel Hill. Master of Public Health in Maternal and Child Health, with honors.

Stanford University, Stanford, California. Bachelor of Arts in Human Biology.



## Delegate Assembly Biographical Sketch Form for 2020 election

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***Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.***

Signature:  Date: 12.5.19

Name: Carol Presunka CSBA Region & subregion #: \_\_\_\_\_

District or COE: Cambrian SD Years on board: 5

Profession: Volunteer Contact Number (please v  Cell  Home  Bus.): 4082033459

\*Primary E-mail: presunkac@cambriansd.org

(\*Communications from CSBA will be sent to primary email)

Are you an incumbent Delegate?  Yes  No | If yes, year you became Delegate: \_\_\_\_\_

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.**

I have 3 children currently enrolled in public education and ensuring they are receiving an excellent education has been a priority for me. I've regularly volunteered in the classroom, chaired volunteer committees, and been president of the Home & School Club. My oldest child has severe special needs and I've worked in the special needs community as a project manager, educator and peer support. It has provided me with a greater understanding of a fair and appropriate education. I have also worked on bond and tax measures for the district. I recently resigned from the board of the Alternating Hemiplegia of Childhood Foundation who's focus is to fund research and support families with the disorder. I served over 15 years on the Board. My knowledge of schools' challenges, individual families needs and how to work in the larger community will be beneficial in the delegate assembly.

**Please describe your activities and involvement on your local board, community, and/or CSBA.**

On top of my regular duties as trustee, I sat on the district's facilities committee overseeing the spending of our bond. The measure has funded opening a new STEAM school, solar and fencing at all our schools, a new multi-purpose room, outdoor learning spaces and more. Recently I oversaw the successful passing of a Parcel Tax for our district. I have also served on the West Side Boards committee for the last 5 years, which brings together board representatives from 5 surrounding school districts and the high school to share district happenings and how we can work together. Each year I represent our board at one of our schools, meeting with the principal, school tours, attending Home & School Club meetings and school activities. I have also completed the CSBA's Masters in Governance. I've

**What do you see as the biggest challenge facing governing boards and how can CSBA help address it?**

Our biggest challenge is how to continue to provide high standards in education with a limited budget at a time of skyrocketing cost of living. Attracting new teachers and retaining existing ones is a constant challenge. Funding new curriculum to meet common core standards and to keep our students learning at the highest levels. CSBA is vital in keeping education in the forefront of our legislators minds. A demographer recently said, with declining population and a record number of people retiring we need to ensure every child is educated. CSBA can encourage housing subsidies for staff, cost of living allowances, providing incentives for new curriculum, holding the state accountable for the physical condition of our schools. New curriculum is not just about the teaching method but where it can be taught. Maker labs require special equipment, the arts require an auditorium, music requires instruments, all which require funding.

Submit biographical sketch form only once, do not send multiple times. E-mail: [nominations@csba.org](mailto:nominations@csba.org), or fax to (916) 371-3407, or US Mail to: CSBA Exec. Office | Attn: DA Elections | 3251 Beacon Blvd., West Sacto, CA 95691 by the deadline: Tues. Jan. 7, 2020.

## Delegate Assembly Biographical Sketch Form for 2020 election

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**Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.**

Signature: Jodi Muirhead Date: 1/6/2020

Name: <u>Jodi Muirhead</u>	CSBA Region & subregion #: <u>20</u>
District or COE: <u>Santa Clara Unified School District</u>	Years on board: <u>5</u>
Profession: <u>School Board Member</u> Contact Number (please v <input checked="" type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Bus.): <u>408-444-6160</u>	
*Primary E-mail: <u>JMuirhead@scusd.net</u>	
<i>(*Communications from CSBA will be sent to primary email)</i>	
Are you an incumbent Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   If yes, year you became Delegate: <u>2017</u>	

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.**

I am very focused on ensuring that every student has the opportunity to graduate from our public schools ready for college or a career. I will be a passionate and effective component of a collaborative working environment with other delegates in our region and throughout the state to bring focus on the necessary financial and legal changes that are needed to advocate for students and improve our schools.

I have been an active volunteer in our schools for 20 years and an educator for 12 years. I am and have been involved with numerous school board and district committees. I was a founder and board member of Santa Clara Unified Parents, a district-wide advocacy and support non-profit. I was a software engineer for 13 years at several local technology companies. Throughout all these activities, I have been a strong collaborator and enjoy bringing people with diverse viewpoints together to reach a common goal. I received the PTA Honorary Service Award in 2014 and the Marilyn Rea Volunteer of the Year Award in 2008. I am the proud parent of three children; all are graduates of our public high school.

**Please describe your activities and involvement on your local board, community, and/or CSBA.**

I have been involved in numerous board committees, including the Policy, Budget, City Liaison, and Community College Liaison committees. I have been part of district wide committees, including the District Advisory Committee, Facilities Task Force and the district PTA Council. As a parent, I have been on a school site council and the board of parent organizations. I have volunteered at schools for over 20 years and continue to do so. I am an active member of the CA Association of Large Suburban School Districts.

I have been the president and vice-president of the Santa Clara County School Boards Association (SCCSBA) and was the co-chair of the Hoffmann Award Committee. I completed the CSBA Masters in Governance Certificate in 2016 and have attended the CSBA AEC conference every year since I became a board member. I co-chaired CSBA PAC’s first fundraiser in the state.

I founded and was a board member for Santa Clara Unified Parents, a non-profit set up to offer parent advocacy and district support. I participated in Santa Clara’s Charter Review Committee and co-wrote the ballot statements for three city charter measures that resulted from our discussions and were placed on the November, 2016 ballot. They all passed overwhelmingly. I am a board member of Santa Clara Parade of Champions, completing the process to become a non-profit organization.

**What do you see as the biggest challenge facing governing boards and how can CSBA help address it?**

Governing boards have several challenges facing them, but this year it is most important to improve the strength of the public school system in California. CSBA must effectively advocate for districts to have the financial support and legislative support that they will need to equitably educate all students. CSBA and its delegates must work together to ensure that: there is sufficient school funding; there are enough teachers; there is an emphasis on STEAM education in grades K-12; and ALL students can graduate college/career ready.

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# Jodi Muirhead

3138 Butte St.  
Santa Clara, CA 95051  
(408) 444-6160

JMuirhead@scusd.net  
Jodi@JodiMuirhead.com

## Experience in the Education Field

- 2015 – present **Santa Clara County School Boards Association (SCCSBA)**  
**President, Vice-President, Hoffmann Award Co-Chair**  
**Co-Chair, CSBA PAC fundraiser for Santa Clara and San Mateo Counties**
- 2014 – present **Trustee, Santa Clara Unified School District**  
Committee Member: District Advisory, Facilities Task Force, Budget, Policy, Sunnyvale City Liaison, West Valley-Mission Community College Liaison, PTA liaison
- 2011 – 2014 **Chairperson, Santa Clara Unified District Science Fair**  
Joint project of Santa Clara Unified Parents and Santa Clara Unified School District
- 2011 – 2014 **Co-founder, Treasurer and Board Member, Santa Clara Unified Parents**
- 2006 – 2014 **Substitute Teacher, SCUSD, Santa Clara, CA, Grades K – 12; Discovery Charter, San Jose, CA, Grades K – 6**  
**Math and Literacy Intervention Teacher, Washington Open Elementary School, Santa Clara, CA**
- 2012 **Campaign Leadership Team, SCUSD Measure A Parcel Tax Campaign, Santa Clara, CA**
- 2013 – 2014,  
2010 – 2011 **Member, Site Council, Santa Clara High School, Santa Clara, CA**
- 2011 – 2013 **Board Member-at-Large, Youth Groups, Congregation Shir Hadash, Los Gatos, CA**
- 2006 – 2010 **Treasurer, Parent Board, Washington Open Elementary School, Santa Clara, CA**  
**Ways & Means Chair, Parent Board, Washington Open Elementary School, Santa Clara, CA**
- 
- 1996 – 2014 **Participating Parent, Sunnyvale Parent Preschool, Santa Clara Parents Nursery School, Washington Open Elementary School, Buchser Middle School, Santa Clara High School, and Discovery Charter School 1.**

## Experience in the Community

- 2018 – present **Board Member, Santa Clara Parade of Champions**
- 2016 – 2019 **Member, Santa Clara Challenge Team**
- 2017 **Leadership Santa Clara**
- 2016 - 2017 **Member, City of Santa Clara Charter Review Committees**  
Ballot Statement Co-Author, Measures O, P and Q. All passed overwhelmingly

## Experience in the Engineering Field

- 1999 – 2000 Independent Systems Consultant
- 1996 – 1999 Senior Systems Consultant, Professional Services, Edify Corporation, Santa Clara, CA
- 1987 – 1996 Senior Software Engineer, Siemens Corporation (formerly ROLM, an IBM Company), Santa Clara, CA

## Awards

- 2014 Santa Clara Unified PTA Council Honorary Service Award Recipient
- 2008 Marilyn Rea Volunteer of the Year Recipient

## Education

- 2016 CSBA Masters in Governance Certificate
- 1982 - 1986 California Polytechnic State University, San Luis Obispo, CA; BS, Computer Science; Minor in English

## Interests

Math, puzzles, technology, guiding children and adults

## Motto

Learn Something New Every Day

## Delegate Assembly Biographical Sketch Form for 2020 election

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***Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.***

**Signature:** \_\_\_\_\_

**Date:** January 5, 2020

Name: T. Cynthia Chang

CSBA Region & subregion #: 20

District or COE: Los Gatos-Saratoga Union High School District

Years on board: 21

Profession: CPA Contact Number (please check  Cell  Home  Bus.): 408-888-8995

\*Primary E-mail: cchang@lgsuhd.org

(\*Communications from CSBA will be sent to primary email)

Are you an incumbent Delegate?  Yes  No | If yes, year you became Delegate: 2008

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.**

The Delegate Assembly is a vital link in CSBA's governance structure and ensures that CSBA reflects the interests of school districts and COE's throughout the state and supports the best education for all students. I am an experienced board member and also serve as President of the Asian Pacific Islander School Board Member Assn. I bring my background as a CPA, my MBA; my ongoing efforts to refine my skills as a Trustee; a strong network with other Trustees and local/state elected officials, and; most importantly, my full commitment to serve on the Delegate Assembly.

**Please describe your activities and involvement on your local board, community, and/or CSBA.**

Local districts: PTA, SSC, Saratoga Education Foundation, Saratoga Union SD Trustee, LGSUHSD Trustee, MetroEd Trustee, SCCSBA.  
Community: Key organizer of Building Bridges (a Saratoga Rotary Club-sponsored project promoting the understanding of different cultures in our community); BSA Troop 508 Committee Chair (6 Yrs); Co-Chair of Saratoga Memorial Day Observance (3 Yrs)  
CSBA: MIG completion (twice); Links Learning Task Force; Policy Platform Committee; DA and AEC.

**What do you see as the biggest challenge facing governing boards and how can CSBA help address it?**

There are several - stable and adequate funding sources for public education; implementation of LCFF, CCSS and ESSA compliance; mounting pension plan/retirement and benefits liabilities; mandates without adequate funding, e.g., special education; and the social-emotional wellbeing of our students. CSBA plays a critical role in advocacy and in addressing these concerns by working closely with governmental officials, state legislators and local school board members.

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**Signature:** Lorena Chavez

**Date:** 1/5/20

Name: Lorena Chavez

CSBA Region & subregion #: 20

District or COE: East Side Union High School District

Years on board: 1

Profession: Education Contact Number (please v  Cell  Home  Bus.): 408-420-4082

\*Primary E-mail: Lavilla9@gmail.com

(\*Communications from CSBA will be sent to primary email)

Are you an incumbent Delegate?  Yes  No | If yes, year you became Delegate: \_\_\_\_\_

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.**

I believe CSBA is an opportunity to learn from my colleagues. As a mother and lifelong educator, I am committed to change the next generation's view of what is possible. These various perspectives help me to be an effective trustee and community liaison because I can connect with community members from diverse backgrounds and prioritize listening to and addressing their concerns. This background would make me an impactful CSBA Delegate in that I understand how to facilitate conversations among diverse groups, develop common ground, and achieve results.

**Please describe your activities and involvement on your local board, community, and/or CSBA.**

I just completed my 1st year as a trustee. As I go into my 2nd year, I am committed to living into my role as a trustee and have as much impact as possible. For example, I am committed to strengthening my communications and community engagement activities, such as “Cafecito’s con Chavez,” small listening events in local coffee shops where I engage directly with students, educators, and other community stakeholders. I currently chair the Audit committee, am the Budget committee co-chair, and am the Student Governing Board liaison. I am ready to take on a challenge.

**What do you see as the biggest challenge facing governing boards and how can CSBA help address it?**

One of the many issues that I see that governing boards face is balancing both immediate and long term concerns. A challenge right now that makes that balance difficult is our current lack of financial stability. Many districts are facing some tough budget decisions ahead. In addition, we have many districts that have declining enrollment, these leads to budget cuts over time while trying to remain competitive with charter schools. CSBA's role in supporting our governing board overcoming these challenges is to communicate more effectively with dists. and delegates to better und local challenges

**Lorena A. Chavez**  
2409 Ridgelen Way • San Jose, CA 95133  
☎: (408)420-4082 ✉: lavilla9@gmail.com

### EDUCATION

<b>Preliminary Administrative Services Credential, Leaders in Educational Administration Program</b>	<b>2014- 2015</b>
<b>Master of Arts in Education, Alliant International University</b>	<b>2008- 2011</b>
<b>Multiple Subjects Preliminary Teaching Credential, Alliant International University</b>	<b>2008- 2011</b>
<b>Bachelor of Arts in International Relations; Bachelor of Arts in Sociology University of California, Davis</b>	<b>2003-2007</b>

**Certifications: Guided Language Acquisition Design (GLAD), Certificate Achievement Via Individual Determination (AVID) Teacher Certificate**

### PROFESSIONAL EXPERIENCE

<b>TEACH FOR AMERICA</b> San Jose, Ca Managing Director, Bay Area Partnerships	<b>2018- Present</b>
<b>TEACH FOR AMERICA</b> San Jose, CA Director, Talent and Alumni Learning	<b>2015- 2018</b>
<b>ACE EMPOWER ACADEMY, San Jose, CA</b> Principal	<b>2014- 2015</b>
<b>ACE EMPOWER ACADEMY, San Jose, CA</b> Assistant Principal	<b>2012 – 2014</b>
<b>LEE MATHSON MIDDLE SCHOOL, San Jose, CA</b> 7 <sup>th</sup> & 8 <sup>th</sup> Grade Math and Science Teacher	<b>2008- 2010</b>
<b>CAPITOL CAMPAIGNS, Sacramento, CA</b> Campaign Manager	<b>2007- 2008</b>

### PUBLIC SERVICE

<b>DEMOCRATIC ACTIVISTS WOMEN NOW (DAWN)</b> Board Member	<b>2016-2019</b>
<b>EAST SIDE UNION HIGH SCHOOL DISTRICT (ESUHSD)</b> Board Member	<b>2018- Present</b>



**BOARD OF EDUCATION Regular Board Meeting**

**03/05/2020 07:00 PM**

Board Room

819 West Iowa Avenue, Sunnyvale, CA 94086

Printed : 2/27/2020 5:03 PM PST

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**9. G. Approval of Increase in Board Member Compensation**

**Quick Summary / Abstract**

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Board Action \_\_\_\_\_

**Contact Person**

Benjamin H. Picard, Ed.D., Superintendent

**Description**

On February 7, 2019, the Sunnyvale School District increased compensation to members of the Board of Education for their service from \$278 to \$292. Education Code 35120 states:

*In any school district in which the average daily attendance for the prior school year was 10,000 or less but more than 1,000, each member of the city board of education or the governing board of the district who actually attends all meetings held may receive as compensation for his or her services a sum not to exceed two hundred forty dollars (\$240) in any month.*

On an annual basis, the governing board may increase the compensation of individual board members beyond the limits delineated in this section, in an amount not to exceed 5 percent based on the present monthly rate of compensation. Any increase made pursuant to this section shall be effective upon approval by the governing board.

Due to the impact of inflation on the monthly stipend over these past decades and respecting the time and commitment required for service, management is recommending that a five (5) percent increase be awarded. This will increase the monthly stipend from \$292 to \$307. The increase can become effective retroactive to January 1, 2020.

**Recommendation**

The Superintendent recommends that the Board of Education award an increase of five (5) percent for Board of Education service retroactive to January 1, 2020.

Created on 2/11/2020 at 1:18 PM PST by Annalee Wee  
Last Modified on 2/11/2020 at 1:20 PM PST by Annalee Wee



**BOARD OF EDUCATION Regular Board Meeting**

**03/05/2020 07:00 PM**

Board Room

819 West Iowa Avenue, Sunnyvale, CA 94086

Printed : 2/27/2020 5:03 PM PST

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**10. CONSENT AGENDA ITEMS**

**Quick Summary / Abstract**

Any item on the Consent Agenda is subject to review and discussion prior to being approved by the Board. If necessary, any item(s) may be removed for separate action. The public may address the Board regarding any item(s) on the Consent Agenda.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Board Action \_\_\_\_\_

Created on 2/11/2020 at 1:05 PM PST by Annalee Wee  
Last Modified on 2/11/2020 at 1:05 PM PST by Annalee Wee



**BOARD OF EDUCATION Regular Board Meeting**

**03/05/2020 07:00 PM**

Board Room

819 West Iowa Avenue, Sunnyvale, CA 94086

Printed : 2/27/2020 5:03 PM PST

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**10. A. Approval of Personnel Assignment Order 19-15** 

**Contact Person**

Michael Gallagher, Ed. D. - Deputy Superintendent of Human Resources

**Description**

Support information is attached.

**Recommendation**

The Superintendent recommends that the Board of Education approve Personnel Assignment Order 19-15 as presented.

**Supporting Documents**

[CL PAO 19-15 030520.pdf](#)

[CE PAO 19-15 030520.pdf](#)

Created on 2/11/2020 at 1:05 PM PST by Annalee Wee  
Last Modified on 2/25/2020 at 7:24 PM PST by Annalee Wee

1. Certificated

a. Employment

Sunnyvale School District-Stanford University Summer Program

Effective: June 24, 2020 through July 24, 2020  
(July 3 is a Non-Working Day)

Elementary School Coordinator/\$6,864

Alexander Ha

Sunnyvale School District-Stanford University Summer Program

Effective: June 25, 2020 through July 24, 2020  
(July 3<sup>rd</sup> is a Non-Working Day)

Elementary School Teachers/\$5,700

Ching Cheng  
Lydia Dupre  
Megan Strand

Middle School Teachers/\$5,700

Lindsay Choi  
Carole (Jody) Cook  
Robert Felicano  
Shaun Galvan  
Geoffrey Kent  
José Rosario

b. Change of Assignment

Suzanne Cicala, Bishop Elementary School  
From: 1.0 FTE, Principal  
To: 1.0 FTE, Teacher on Special Assignment  
District Office  
SACS=709001051133  
Effective: July 1, 2020

#10004  
#11139  
Employee Requested

c. Release of Temporary Certificated Management Employees

Effective: June 11, 2020

Risa Bernasconi #11256  
Leksha Vora #11257

Release of Temporary Certificated Employees

Effective: June 11, 2020

Emily Carlson #10945  
Alejandro Cruz Perez #11654



2. Certificatedc. Release of Temporary Certificated Employees- continued

Dung Duong	#10255
Carla Kirschenbaum	#10246
Scott Lee	#10192
Barbara Matessa	#11651
Elven McKnight	#10048
Angelique Ngaleo	#11098
Vaishali Patil	#10099
Laura Villanueva	#11234

d. Request for Leave of Absence

Jake Emmett, Fourth Grade Teacher  
Fairwood Explorer Elementary School  
Effective: February 24, 2020 to March 6, 2020  
May 18, 2020 to June 5, 2020  
August 17, 2020 to September 25, 2020

#10117  
Child Care Bonding

Joshua Lepisi, Sixth Grade Teacher  
Columbia Middle School  
Effective: February 3, 2020 to March 6, 2020

#11173  
Child Care Bonding

Cynthia Patterson, Social Worker  
Sunnyvale Middle School  
Effective: January 21, 2020 to April 24, 2020

#11237  
Child Care Bonding

e. Request for Unpaid Leave of Absence

Suzanne Cicala, Principal  
District Office  
Effective: August 17, 2020 to October 31, 2020

#11139  
Personal

f. Retirement

Rebecca Tumey-Carino, Assistant Principal  
Cherry Chase Elementary School  
Effective: June 25, 2020

#11206

g. Resignation

Robert Burnsed, Special Education Teacher  
Sunnyvale Middle School  
Effective: June 11, 2020

#11209  
Personal

Anna Chen, Kindergarten Teacher  
Fairwood Elementary Explorer School  
Effective: June 11, 2020

#11258  
Personal

Personnel Assignment Order 19-15

COMMENTSPURPOSE3. Certificatedg. Resignation- continued

Nelson Hunter, Assistant Principal  
San Miguel Elementary School  
Effective: June 25, 2020

#11647  
Personal

Cecilia Mah, Assistant Principal  
Sunnyvale Middle School  
Effective: June 25, 2020

Personal

Pamela Makovkin, Special Education Teacher  
San Miguel Elementary School  
Effective: June 11, 2020

#10190  
Personal

Brenna Maxfield, Fourth Grade Teacher  
Ellis Elementary School  
Effective: May 1, 2020

#10068  
Personal

Isabel Solis, Math Teacher  
Columbia Middle School  
Effective: June 11, 2020

#10065  
Personal

TO THE BOARD OF EDUCATION FROM THE SUPERINTENDENT

March 5, 2020

Personnel Assignment Order 19-15

COMMENTS

PURPOSE

1. Classified

a. Employment

Nicolais Manzanares, Para Educator KLAS  
Range 18, Step C, 3.5 hrs/day, Columbia Middle School  
SACS=6010010C2110  
Effective: January 28, 2020

#11504  
Replacing  
Neetu Agarwal

Corinne Nichols, Noon Aide  
Range N, Step 2, Cumberland Elementary School  
SACS=0199010R2915  
Effective: January 30, 2020

#11532  
Replacing  
Mita Amin Desai

Catalina Ochoa, Para Educator Special Education  
Range 26, Step C, District Office  
SACS=6500F11G2110  
Effective: February 4, 2020

#11150  
Replaces  
Bhuvaneshwari  
Damodharan

Delia Lopez de Leon, Noon Aide  
Range N, Step 2, Lakewood Elementary School  
SACS=0199010G2915  
Effective: January 30, 2020

#11556  
Replacing  
Monika Perez

Sangita Devanathan, Para Educator Special Education  
Range 22, Step B, Columbia Middle School  
SACS=6500E11C2110  
Effective: January 28, 2020

#11161  
Replaces  
So Ying Tam

Elizabeth Perez, Noon Aide  
Range N, Step 2, Lakewood Elementary  
SACS=0199010G2915  
Effective: January 21, 2020

#11552

Scott Service, Para Educator Special Education  
Range 22, Step A, Bishop Elementary  
SACS=6500F11A2110  
Effective: February 12, 2020

#11660

Archana Sakala, Para Educator Special Education  
Range 22, Step A, Sunnyvale Middle School  
SACS=3310F12S2110  
Effective: February 13, 2020

#11230

TO THE BOARD OF EDUCATION FROM THE SUPERINTENDENT

March 5, 2020

Personnel Assignment Order 19-15

COMMENTS

PURPOSE

2. Classified

b. Employment Continued

Yarely Loyola, Bilingual Para Educator  
Range 23, Step D, Columbia Middle School  
SACS=4203010C2110  
Effective: January 30, 2020

#11448  
Replacing  
Oliva Olivares

Sharmila Velmurugan, Staff Secretary  
Range 28, Step A, Special Education  
SACS=6500B21K2450  
Effective: February 24, 2020

#10972  
Replacing  
Cecelia Smith

c. Resignations

Araceli Bravo, Para Educator Special Education  
Range 22, Step D, 30 hrs/wk, San Miguel Elementary  
Effective: February 1, 2020

#11524  
Personal

Catalina Ochoa, Noon Aide  
Range N, Step 2, 7.5 hrs/wk, Vargas Elementary  
Effective: January 17, 2020

#11568  
Promotion

Yareli D'Amico, Department Administrative Assistant  
Range 34, Step L/11, 40 hrs/wk, Special Education  
Effective: January 31, 2020

#11556  
Personal

Swathi Donthula, Para Educator Special Education Preschool  
Range 18, Step D, 7 hrs/day, Lakewood Preschool  
Effective: February 9, 2020

#11418  
Personal

Sokuntheara Chan, Health Assistant  
Cherry Chase Elementary  
Fairwood Elementary  
Range 22, Step E  
Effective: February 7, 2020

#10961  
#10675  
Personal

d. For Information Only

Employment as a Substitute Custodian

Jose Gonzalez Rodriguez



**BOARD OF EDUCATION Regular Board Meeting**


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Board Room

819 West Iowa Avenue, Sunnyvale, CA 94086

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10. B. Approval of Consultant Contracts (A. Clarke, S. Elarde, W. Clifton, J. Chang, L. Gaynon, M. Clapies, E. Talley) 

**Contact Person**

Michael Gallagher, Ed.D. - Deputy Superintendent, Human Resources

**Description**

The following agreements have been tentatively agreed to by Sunnyvale School District management, but are subject to approval or ratification by the Board of Education. A signed copy of the agreement, in its entirety, is on file in the Human Resources Department.

**Recommendation**

The Superintendent recommends that the Board of Education approve the consultant contract(s) as listed.

**Supporting Documents**

[ConsultantContract Agenda 3.5.20 attachment.pdf](#)

Created on 2/25/2020 at 10:00 AM PST by Laura Di Pol  
Last Modified on 2/25/2020 at 10:06 AM PST by Laura Di Pol

Sunnyvale School District  
Board of Education

<b>Consultant</b>	<b>School/Dept</b>	<b>Function</b>	<b>Qualifications</b>	<b>Time/ Date</b>	<b>Amt.</b>
Adam Clarke	Sunnyvale Middle School	Will provide after-school coaching in the co-op sports program.	Known coach.	March 5, 2020 thru June 30, 2020	Not to exceed \$6,000
<b>Funding Source: 0140010S5830 CON: 19-20-171</b>					
<b>Consultant</b>	<b>School/Dept</b>	<b>Function</b>	<b>Qualifications</b>	<b>Time/ Date</b>	<b>Amt.</b>
Shannon Elarde	Sunnyvale Middle School	Will provide after-school coaching in the co-op sports program.	Known coach.	March 5, 2020 thru June 30, 2020	Not to exceed \$6,000
<b>Funding Source: 0140010S5830 CON: 18-19-172</b>					
<b>Consultant</b>	<b>School/Dept</b>	<b>Function</b>	<b>Qualifications</b>	<b>Time/ Date</b>	<b>Amt.</b>
Willie Clifton	Sunnyvale Middle School	Will provide after-school coaching in the co-op sports program.	Known coach.	March 5, 2020 thru June 30, 2020	Not to exceed \$6,000
<b>Funding Source: 0140010S5830 CON: 19-20-173</b>					
<b>Consultant</b>	<b>School/Dept</b>	<b>Function</b>	<b>Qualifications</b>	<b>Time/ Date</b>	<b>Amt.</b>
Jessica Chang	Columbia Middle School	Will provide a Chamber Music Program on March 19, 2020 with two other performers.	Known string performer.	March 5, 20120 thru March 19, 2020	Not to exceed \$200
<b>Funding Source: 9049010C5830 CON: 19-20-176</b>					
<b>Consultant</b>	<b>School/Dept</b>	<b>Function</b>	<b>Qualifications</b>	<b>Date</b>	<b>Amt.</b>
Laura Gaynon	Columbia Middle School	Will provide a Chamber Music Program on March 19, 2020 with two other performers.	Known string performer.	March 5, 20120 thru March 19, 2020	Not to exceed \$200
<b>Funding Source: 9049010C5830 CON: 19-20-177</b>					

<b>Consultant</b>	<b>School/Dept</b>	<b>Function</b>	<b>Qualifications</b>	<b>Date</b>	<b>Amt.</b>
Melanie Clapies	Columbia Middle School	Will provide a Chamber Music Program on March 19, 2020 with two other performers.	Known string performer.	March 5, 20120 thru March 19, 2020	Not to exceed \$200
<b>Funding Source: 9049010C5830</b>					
<b>CON: 19-20-178</b>					
<b>Consultant</b>	<b>School/Dept</b>	<b>Function</b>	<b>Qualifications</b>	<b>Date</b>	<b>Amt.</b>
Elaine H. Talley	Special Education/Student Services	Will provide mediation between the Sunnyvale School District and parents/guardians of students with identified or suspected special needs. Her work will center on resolving differences between parties as a neutral facilitator.	Known mediator.	March 5, 2019 thru June 30, 2020	Not to exceed \$16,000
<b>Funding Source: 6500B21K5830</b>					
<b>CON: 19-20-179</b>					



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**10. C. Approval of General Contractor Agreements (Santa Cruz/Silicon Valley New Teacher Project, Department of Health Care Services, Fun Services) **

**Contact Person**

Michael Gallagher, Ed.D. - Deputy Superintendent, Human Resources

**Description**

The following agreements have been tentatively agreed to by Sunnyvale School District management, but are subject to approval or ratification by the Board of Education. A signed copy of the agreement, in its entirety, is on file in the Human Resources Department.

**Recommendation**

The Superintendent recommends that the Board of Education approve the proposed agreement(s) with the contractor(s) as listed.

**Supporting Documents**

[General Contract Agenda 3.5.20 attachment.pdf](#)

Created on 2/25/2020 at 10:01 AM PST by Laura Di Pol  
Last Modified on 2/25/2020 at 10:08 AM PST by Laura Di Pol



Sunnyvale School District  
Board of Education

<u>Contractor</u>	<u>Amount/Date</u>	<u>Services</u>
<p><b>MOU between Santa Cruz/Silicon Valley New Teacher Project and Sunnyvale School District</b></p> <p>Funding Sources: 0713074K5830</p> <p>CON 19-20-174</p>	<p><i>\$2000 per Participating Teacher:</i></p> <p>July 2020 thru June 2021</p>	<p>Will provide California State approved teacher induction (formerly BTSA) through a two-year, individualized, job-embedded induction program to support first- and second-year General Education and Education Specialist teachers.</p>
<p><b>Department of Health Care Services Local Educational Agency Medi-Cal Billing Option</b></p> <p>Funding Sources: N/A</p> <p>CON 19-20-175</p>	<p><i>No cost to District:</i></p> <p>July 1, 2020 thru January 19,2021</p>	<p>Will provide participation in the Medi-Cal Billing Option Program to permit Sunnyvale School District to participate as a provider of services under California's Medicaid program.</p>
<p><b>Fun Services</b></p> <p>Funding Sources: SMS Student Activity Funds</p> <p>CON 19-20-180</p>	<p><i>Not to exceed: \$3,791.36</i></p> <p>March 5, 2020 thru March 29, 2020</p>	<p>Will provide carnival games and obstacle courses for students on May 29, 2020 in support of the third trimester Renaissance Program at Sunnyvale Middle School.</p>



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**10. D. Approval of Out-of-State Travel**

**Contact Person**

Michael Gallagher, Ed.D. - Deputy Superintendent, Human Resources

**Description**

i-Bridge Global Services LLC is an international recruiting agency assisting school districts by placing highly qualified educators from across the globe into hard to fill positions. Special Education Teachers are highly sought after. As such the District is looking to increase its applicant pool, and i-Bridge has several promising candidates identified in the Philippines.

i-Bridge will coordinate and cover the expenses for Tasha Dean, Ed.D. and two other District employees to travel to the Philippines to interview selected candidates and determine if they are qualified and will be a good fit for the Sunnyvale School District. If employment offers are made, i-Bridge will sponsor and work with the candidates to complete the visa process.

**Recommendation**

The Superintendent recommends that the Board of Education approve the out-of- state travel.

Created on 2/25/2020 at 2:40 PM PST by Laura Di Pol  
Last Modified on 2/25/2020 at 7:07 PM PST by Annalee Wee



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**10. E. Acceptance of Donations to the District**

**Contact Person**

Benjamin H. Picard, Ed.D. - Superintendent

**Description**

The District has received the following donation(s):

- Alpha Delta Kappa donated \$3,125.00 to Lakewood Elementary School for outdoor education scholarships.

**Recommendation**

The Superintendent recommends that the Board of Education accept the donation(s) to the District as listed, with a letter of appreciation sent to the donor(s).

Created on 2/25/2020 at 5:01 PM PST by Annalee Wee  
Last Modified on 2/25/2020 at 7:08 PM PST by Annalee Wee



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**11. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

Created on 2/11/2020 at 1:05 PM PST by Annalee Wee  
Last Modified on 2/11/2020 at 1:05 PM PST by Annalee Wee



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**12. ADJOURN TO CLOSED SESSION**

**Quick Summary / Abstract**

Public Employment (GC 54957)

Teachers K-8

Bilingual Para Educator

Custodian I

Noon Aide

Para Educator Special Education

Para Educator KLAS

Staff Secretary

Public Employee Discipline/Dismissal/Release (GC 54957).

Consideration of Student Expulsion (EC 48918(c)).

Created on 2/11/2020 at 1:05 PM PST by Annalee Wee  
Last Modified on 2/25/2020 at 7:25 PM PST by Annalee Wee



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**13. RECONVENE TO OPEN SESSION**

Created on 2/11/2020 at 1:05 PM PST by Annalee Wee  
Last Modified on 2/11/2020 at 1:05 PM PST by Annalee Wee



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**13. A. Report From Closed Session**

Created on 2/11/2020 at 1:05 PM PST by Annalee Wee  
Last Modified on 2/11/2020 at 1:05 PM PST by Annalee Wee



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**14. REVIEW AND ACTION**

Created on 2/24/2020 at 6:11 PM PST by Annalee Wee  
Last Modified on 2/24/2020 at 6:11 PM PST by Annalee Wee





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Board Room

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**14. A. Action on Recommendation from Expulsion Hearing**

**Quick Summary / Abstract**

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Board Action \_\_\_\_\_

**Contact Person**

Tasha L. Dean, Ed.D., Expulsion Chairperson

**Description**

An administrative panel held an expulsion hearing on February 27, 2020, to consider the recommended expulsion of district Student B 19-20.

**Recommendation**

The Superintendent recommends the Board of Education consider approval of the recommendation made by the administrative panel as a result of the expulsion hearing held on February 27, 2020, regarding Student B 19-20.

Created on 2/24/2020 at 6:11 PM PST by Annalee Wee  
Last Modified on 2/24/2020 at 6:12 PM PST by Annalee Wee



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**15. FUTURE MEETINGS/ADJOURNMENT**

**Quick Summary / Abstract**

Thursday, March 12, 2020, 7:00 p.m.

Special Board Meeting (Closed Session Only)

Superintendent's Office at Sunnyvale School District

Thursday, March 19, 2020, 7:00 p.m.

Regular Board Meeting

District Office Board Room

Created on 2/11/2020 at 1:05 PM PST by Annalee Wee  
Last Modified on 2/11/2020 at 2:21 PM PST by Annalee Wee